

**AGENDA**

Regular Council meeting to be held  
Tuesday April 16, 2019 at 7:00 p.m.  
Maple Room@250 Clark, Powassan

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF THE AGENDA**
5. **PRESENTATIONS**
  - 5.1 Smoke N Spurs-Roger Glabb
6. **ADOPTION OF MINUTES**
  - 6.1 Budget Meeting minutes of March 28, 2019
  - 6.2 Regular Council meeting minutes of April 2, 2019
  - 6.3 Budget Meeting minutes of April 4, 2019
7. **MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL**
  - 7.1 Powassan Maple Syrup Festival Committee – Emergency Management meeting April 5, 2019
  - 7.2 Powassan Maple Syrup Festival Committee – Planning Committee meeting April 8, 2019
  - 7.3 Powassan Maple Syrup Festival Committee – Emergency Management meeting April 8, 2019
8. **MINUTES AND REPORTS FROM APPOINTED BOARDS**
  - 8.1 North Bay-Mattawa Conservation Authority Budget
9. **STAFF REPORTS**
  - 9.1 Proposed Jamieson Property Exchange – Deputy Clerk K. Bester
10. **BY-LAWS**
  - 10.1 By-Law 2019-09 Water and Wastewater Budgets 2019
  - 10.2 By-Law 2019-10 2019 Municipal Budget
  - 10.3 By-Law 2019-11 Road Closures-Powassan Maple Syrup Festival
11. **UNFINISHED BUSINESS**
  - 11.1 Planning Services – verbal, M. Wand
  - 11.2 Maple Syrup Festival Committee – Associated Staff Hours – verbal, M. Wand
12. **NEW BUSINESS**
  - 12.1 Near North Palliative Care Network support request
  - 12.2 Pre-Consultation for Zoning By-law Amendment – to Permit Yurt Rentals
13. **CORRESPONDENCE**
14. **ADDENDUM**
15. **ACCOUNTS PAYABLE**
16. **NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS**
  - 16.1 April 2019 Schedule of Events
17. **PUBLIC QUESTIONS**
18. **CLOSED SESSION**
  - 18.1 Adoption of Closed Session minutes of April 2, 2019
  - 18.2 Identifiable Individual-Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw- matters regarding an identifiable individual, including municipal or local board employees.

The Municipality of  
**Powassan**

466 Main Street  
PO Box 250  
Powassan, ON P0H 1Z0

April 2, 2019

RE: Letter of Municipal Significance / Non Objection – Related to Alcohol

On June 7, 2016, Council received a request from the Smoke 'N' Spurs Festival regarding the Council's support for the Festival as an "event of municipal significance".

The Smoke 'N' Spurs Festival is a volunteer community corporation that successfully organizes an outdoor festival. The event is held annually on Labour Day weekend at 111 Purdon Line, in Powassan.

The Smoke 'N' Spurs Festival, home to one of the largest outdoor festivals in the area has maintained its reputation as a peaceful and responsible event without reports of incidents. The Festival is supervised by licensed security guards and paid duty police officers.

The Festival is an entire weekend where Powassan is bustling with activity. The festival is a public event, and hosts an influx of festivalgoers.

In terms of municipal significance, this event brings together many local businesses and celebrates what is becoming a fast-growing festival. We look forward to continue working with the Smoke 'N' Spurs Festival to help bring the festival's tourism goal to the attention of mainstream communities all over Canada and the world.

We are very proud to support and recognize the Smoke 'N' Spurs festival as a major summer festival and to recognize the Festival as an event of municipal significance. Council passes Resolution no. 2016-297 supporting the Smoke 'N' Spurs Festival.

DATE OF COUNCIL MTG.	Apr. 16/19
AGENDA ITEM #	51

The Municipality of  
**Powassan**

Resolution no. 2016-297

Date: June 7, 2016

Moved by [Signature]

Seconded by [Signature]

THAT THE MUNICIPALITY OF POWASSAN  
~~W~~ SUPPORTS THE SMOKE N SPURS  
 FESTIVAL.

Carried [Signature] Defeated \_\_\_\_\_ Deferred \_\_\_\_\_ Lost \_\_\_\_\_  
 Mayor

Recorded Vote: Requested by Roger Glabb.

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Ted Weiler	✓		Mayor Peter McIsaac	✓	
Councillor Markus Wand	absent.				
Councillor Roger Glabb	✓				
Councillor Dave Britton	✓				

AGENDA ITEM NO. 501  
 DATE: June 7/16

POWASSAN  
**SMOKE 'N' SPURS**  
FESTIVAL

P.O Box 747; Powassan, Ontario P0H 1Z0  
(705) 497-4684 (705) 498-4452  
smokenspurs@gmail.com www.smokenspurs.com

March 5, 2019

**Municipality of Powassan**

466 Main St.  
Powassan, ON P0H 1Z0

Attention: Mayor, Peter McIsaac; Deputy-Mayor, Randy Hall; Councillor, Dave Britton; Councillor, Debbie Piekarski; and Councillor, Markus Wand

On behalf of the Powassan Smoke N Spurs Festival, we are happy to announce the upcoming 7<sup>th</sup> Annual Powassan Smoke 'N' Spurs Festival. It is with pleasure that we would like to invite you to join us in the opening ceremonies to mark the opening of this exciting event on Saturday, August 31<sup>st</sup>, 2019 at 3:00pm.

The SMOKE 'N' SPURS FESTIVAL is an outdoor festival with 3 fun-filled days and nights held annually on Labour Day Weekend. The Festival consists of a Professional IPRA Rodeo with all the traditional events, a live concert on a huge Outdoor Stage, FMX Trials & Freestyle, a Show n Shine Truck Show, the OMR ATV Mud Bogs, an All Day Kids Zone, a Vendor Village, Food and Refreshment area, and finally the Truck & Tractor Pulls.

The Opening Ceremonies are brief and exciting for the participants and spectators. It is a wonderful way for the community to meet their elected representatives and other important personalities in our community. It is an opportunity to meet the crowd and say a few words. We would be delighted if you could share in our enthusiasm for the continued success of the Smoke 'N' Spurs Festival.

We would like to acknowledge the support and dedication during the opening ceremonies. Without the support and dedication we receive for this event it would not be possible. We look forward to hearing from you soon to confirm if you are able to participate. If there should be any questions, please feel free to contact us at (705) 497-4684 or via email at smokenspurs@gmail.com.

Thank you,



Lorne Byers  
(705) 471-7055



Lea Davis  
(705) 498-4452

POWASSAN  
**SMOKE 'N' SPURS**  
FESTIVAL

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P.O Box 747; Powassan, Ontario P0H 1Z0  
(705) 497 - 4684 (705) 498 - 4452  
smokenspurs@gmail.com www.smokenspurs.com

March 5, 2019

Municipality of Powassan - Town Office  
Maureen Lang - Clerk / Treasurer  
466 Main St.  
Powassan, ON P0H 1Z0

**RE: Smoke 'N' Spurs Festival**

To Whom It May Concern:

The Smoke 'N' Spurs Festival will be held on Aug 30-31, Sept 1, 2019 at 111 Purdon Line under a Special Occasion Permit (SOP).

This is an Alcohol and Gaming Commission of Ontario licensed event and as such, we are obliged to provide you with this notification. As a Festival director, I will be holding the alcohol license.

If you should have any questions or concerns regarding this event, or require additional information, please contact me directly at (705) 497 - 4684.

Thank you,



Lorne Byers  
(705) 471 - 7055



Lea Davis  
(705) 498 - 4452

Date: April 16, 2019

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

That the Municipality of Powassan declare the Annual Smoke n' Spurs Festival a Community Event of Municipal Significance.

\_\_\_\_\_ Carried      \_\_\_\_\_ Defeated      \_\_\_\_\_ Deferred      \_\_\_\_\_ Lost

\_\_\_\_\_ Mayor

Recorded Vote: Requested by \_\_\_\_\_

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Debbie Piekarski					

The Municipality of  
**Powassan**

**Council Budget Meeting**  
**Thursday, March 28, 2019, at 6:00 pm**  
**250 Clark St., Maple Room**

**Present:** Peter McIsaac, Mayor  
Randy Hall, Deputy Mayor  
Markus Wand, Councillor  
Dave Britton, Councillor

**Absent:** Debbie Piekarski, Councillor, with regrets

**Staff:** Maureen Lang, CAO/Clerk-Treasurer  
Scott Toebes, Public Works Foreman  
Codey Munshaw, Public Works Engineer

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First Draft of the Municipal Budget was reviewed line by line. Staff to provide some estimate of costs for capital projects for next meeting.

First Draft of the Water and Wastewater Budgets were reviewed.

Next Budget meeting is set for April 4<sup>th</sup> at 6:00 p.m. in the Maple Room.

That Council now adjourns at 8:00 pm.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk-Treasurer

DATE OF COUNCIL MTG.	April 6/19
AGENDA ITEM #	6-1

**Regular Council Meeting**  
**Tuesday, April 2, 2019, at 7:00 pm**  
**Council Chambers - 250 Clark St., Maple Room**

**Present:** Peter McIsaac, Mayor  
Randy Hall, Deputy Mayor  
Markus Wand, Councillor  
Dave Britton, Councillor  
Debbie Piekarski, Councillor

**Absent:**

**Staff:** Maureen Lang, CAO/Clerk-Treasurer

**Presentations:** None

**Disclosure of Monetary Interest and General Nature Thereof:**

**Peter McIsaac                      Item 14.1                      Municipal signage along highway. This is an issue with my employer.**

- 2019-108**                      Moved by: D. Britton                      Seconded by: R. Hall  
That the agenda of the Council meeting of April 2, 2019, be approved with the following addition:
- 14.1 Resolution for Directional signage -- Trout Creek Community Centre                      **Carried**
- 2019-109**                      Moved by: D. Britton                      Seconded by: R. Hall  
That Mayor McIsaac be appointed to the Almaguin Community Economic Development Committee, with Councillor Piekarski as the alternate.                      **Carried**
- 2019-110**                      Moved by: R. Hall                      Seconded by: D. Britton  
That the minutes of the Regular Council meeting of March 19, 2019, be adopted.                      **Carried**
- 2019-111**                      Moved by: R. Hall                      Seconded by: D. Britton  
That the minutes from the Trout Creek Community Centre Board (TCCCB) dated March 13, 2019, be received.                      **Carried**
- 2019-112**                      Moved by: R. Hall                      Seconded by: D. Britton  
That the minutes from the Powassan Police Services Board (PSB) dated March 19, 2019, be received.                      **Carried**
- 2019-113**                      Moved by: R. Hall                      Seconded by: D. Britton  
That the minutes of the Public Works Committee meeting dated March 19, 2019, be received.                      **Carried**
- 2019-114**                      Moved by: D. Britton                      Seconded by: R. Hall  
That the correspondence dated March 18, 2019 from Eastholme, Home for Aged, be received.                      **Carried**

DATE OF COUNCIL MTG.	Apr. 16/19
AGENDA ITEM #	6-2



- 2019-115** Moved by: D. Britton Seconded by: R. Hall  
That the Council of the Municipality of Powassan concurs with the request in Consent Applications B13/POWASSAN/2019 and B14/POWASSAN/2019 for the creation of two (2) new lots on Oakwood Road by applicant 2170640 Ontario Limited, and requests that the North Almaguin Planning board issue the following conditions for approval of the subject Consent Applications:
1. The lot must comply with the Municipality of Powassan Official Plan policies and Zoning By-law. **Carried**
- 2019-116** Moved by: D. Britton Seconded by: R. Hall  
That the minutes dated February 25, 2019 from the Powassan and District Union Public Library Board, be received. **Carried**
- 2019-117** Moved by: R. Hall Seconded by: D. Britton  
That the draft minutes dated March 25, 2019 from the Powassan and District Union Public Library Board, be received. **Carried**
- 2019-118** Moved by: D. Britton Seconded by: R. Hall  
That the minutes dated March 28, 2019 from the Town of Parry Sound EMS Advisory Committee, be received. **Carried**
- 2019-119** Moved by: R. Hall Seconded by: D. Britton  
That By-law 2019-07, being a By-law to regulate the setting of fires, fireworks and to set out precautions to be taken with open air fires, barbecues and gas fired outdoor appliances,  
**READ a FIRST and SECOND** time on the 19<sup>th</sup> day of March, 2019.  
**READ a THIRD and FINAL** time and considered passed the 2<sup>nd</sup> day of April 2019. **Carried**
- 2019-120** Moved by: D. Britton Seconded by: R. Hall  
That By-law 2019-08, being a By-law to authorize an agreement between the Corporation of the Municipality of Powassan and Eastholme, Home for the Aged, for the lease of the property known as the Pines Trails and Powassan Mountain,  
**READ a FIRST and SECOND** time and considered **READ a THIRD and FINAL** time and adopted as such in open Council the 2<sup>nd</sup> day of April 2019. **Carried**
- 2019-121** Moved by: R. Hall Seconded by: D. Britton  
That the correspondence dated March 20, 2019 from the Ministry of Municipal Affairs and Housing regarding a one-time funding announcement, be received. **Carried**
- 2019-122** Moved by: R. Hall Seconded by: D. Britton  
That the donation request dated March 18, 2019 from the Trout Creek Agricultural Society, be received, and further, that Council donate \$500 towards the 2019 Fair. **Carried**
- 2019-123** Moved by: D. Britton Seconded by: R. Hall  
That the correspondence dated March 15, 2019 from NECO, Community Futures Development Corporation, be received. **Carried**

Mayor McIsaac left Chair – Deputy Mayor R. Hall took Chair

**2019-124**

Moved by: D. Britton                      Seconded by: M. Wand

As a result of the public commentary noted at the Public Works Committee meeting of March 19<sup>th</sup>, 2019;

the Council of the Municipality of Powassan respectfully request directional signage at the location of Highways 522 and 522B to facilitate the movement of traffic to the Trout Creek Community Centre, and further, that this resolution be forwarded to the Ministry of Transportation, as requested.

**Carried**

Mayor McIsaac returned to Chair

**2019-125**

Moved by: D. Britton                      Seconded by: R. Hall

That the accounts payable listing reports dated March 8, 20, 22, 28 & 29, 2019, in the total amount of \$171,090.68, be approved for payment.

**Carried**

**2019-126**

Moved by: R. Hall                      Seconded by: D. Britton

That Council now adjourns to closed session at 8:05pm to discuss:

18.1 Closed Session minutes of February 19, 2019.

18.2 Identifiable Individual-Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw-matters regarding an identifiable individual, including municipal or board employees.

18.3 Legal Advice-Section 239(2)(f) of the Municipal Act and under 6(1)(f) of the Procedural Bylaw-Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**Carried**

**2019-127**

Moved by: R. Hall                      Seconded by: D. Britton

That Council now reconvenes to regular session at 8:50pm.

**Carried**

**2019-128**

Moved by: D. Britton                      Seconded by: R. Hall

That Council now adjourns at 8:50pm.

**Carried**

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Mayor

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CAO/Clerk-Treasurer

**Council Budget Meeting**  
**Thursday, April 4, 2019, at 6:00 pm**  
**250 Clark St., Maple Room**

**Present:** Peter McIsaac, Mayor  
Randy Hall, Deputy Mayor  
Markus Wand, Councillor  
Dave Britton, Councillor  
Debbie Piekarski, Councillor

**Staff:** Maureen Lang, CAO/Clerk-Treasurer  
Scott Toebes, Public Works Foreman  
Codey Munshaw, Public Works Engineer

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Second Draft of the Municipal Budget was reviewed.  
Capital projects were selected as per recommendations of staff - grant and gas tax projects.

Water and Wastewater Budgets are completed.

Next Budget meeting is not required..

That Council now adjourns at 7:20 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk-Treasurer

DATE OF COUNCIL MTG.	Apr-16/19
AGENDA ITEM #	6-3

**EMERGENCY MANAGEMENT MEETING –  
POWASSAN MAPLE SYRUP FESTIVAL  
FRI., APRIL 5, 2019**

In attendance:

OPP Officer – Tim Shillington / OPP Office r- Marvin Miller  
EMS – Frank May  
Protective Services Official Ben Mousseau / Deputy Clerk Kim Bester / Public Works Forman Scott  
Toebe / Maple Syrup Festival Acting Chair, Mike Odrowski

Discussions:

OPP Officer Marvin Miller, along with 6-8 auxiliary officers will be on site.  
EMS will have 1 dedicated team at the Emergency Services location, along with two groups of 2 CTS paramedic students on the festival grounds  
Public works will have 6+ staff working that day.  
Fire department will have volunteers available as well.  
CTS will provide ??? volunteers.

2 way radios will be provided to PW, CTS and Fire volunteers to ensure that all involved can be contacted if needed.

Staffing / Volunteers:

Parking locations (Offsite parking at Evan Hughes / PW garage) and 250 Clark bus pick up and drop off will be manned all day, or as needed.

Volunteers/staff will be in place at corner of Edward and Clark / Memorial Park Drive and Edward and Memorial Park Drive and Armstrong to ensure that barricades placed to ensure no vehicular access or parking are not moved.

Volunteers / staff will be in place where Catherine intersects Eide property and Main Street to ensure that barricades placed to ensure no vehicular access or parking are not moved.

All exits/accesses will be manned – and if a lost child is reported – all volunteers/staff will ensure that no one leaves the festival grounds.

Any missing child found will be brought to the OPP display and an announcement will be made on the stage.

In the case of an emergency on Main St. – all volunteers will be required to assist in moving people to the sides of the street so that EMS vehicle and staff can reach emergency.

Both the Clark/Main and the Memorial Park Drive/Main intersections will have no vendors placed within the first 10 feet on any side – to ensure emergency vehicles have clear access.

DATE OF COUNCIL MTG.	Apr. 16/19
AGENDA ITEM #	7.1

Accessible parking will be available on King Street in front of Whispering Pines Funeral Home, along with in the Legion parking lot, on the north side of the former Golden Sunshine Building and just south of the Main Street bridge – volunteers/staff will permit those with accessible stickers to access

A cell phone contact list will be provided to:

OPP / EMS / CTS / Fire Dept / PW / Maple Syrup Committee members

OPP Display – will consist of either vehicles (boat / atv) or just a table and display – Kim to confirm

**POWASSAN MAPLE SYRUP FESTIVAL  
PLANNING COMMITTEE MEETING MINUTES  
MON., APRIL 8, 2019**

Meeting called to order at 6:05 pm. with 8 members in attendance.

**Motion to Approve the March 20, 2019 Minutes. Moved by Mary and seconded by Linda. Carried.**

**Business Arising from the Minutes:**

Kim advised that Lori had organized both the LEGO Robotics and the Fur Harvesters demonstrations/display for 250 Clark gym. As well the Archery Club plans to have an interactive demonstration in the gym.

Kim advised that we currently have \$6,600 in sponsorship monies, 139 vendor spots filled on Main Street, 51 filled in the Sportsplex and 5 food vendors for the Food Court.

Kim to confirm with Andy how many water bottles should be engraved and whether or not he'd like the year to be put on them as well.

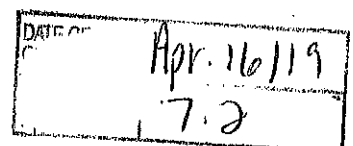
Linda advised that Gomolls has donated the lumber for the wayfaring signs – these signs will be placed at the various street corners, etc. – to ensure festival attendees can find different areas of the festival.

We will aim to have the programs completed on the Thursday before Easter (March 18<sup>th</sup>) – early morning. Kim will then print here at the office and have student volunteers fold over the coming week.

Mary requested that Bernie Penney provide several 8.5 x 11 and a few 11x17 posters that can be put up around town and in Trout Creek.

Monika requested that Champion Fiddler Wayne Ferguson be highlighted on our programs and advertising.

The festival ad will be in the Nugget beginning this Thursday and for the Almaguin News next week and the following one.



Monika to provide a list of all musicians to Kim – to provide to whoever is manning Main Street on the morning of the festival.

The prize baskets will be placed in the Sportsplex and KidzZone only for people to put in a ballot.

Kim to contact Eastholme and advise them of the road closures and arrangements with EMS.

All members of the committee to provide their cell numbers so that a contact list can be circulated to all for the day of the festival.

It was suggested that all property owners who the road closures might impact, have a letter delivered to them.

**Maple Producers:**

Sap has been running off and on.

**Correspondence:**

Further to the request to consider promoting another North Bay event (email from Polly Hatter), the festival committee decided that this wasn't something we'd be able to do, given that both events are the same weekend, and because all of our ads have been finalized.

**New Business:**

Copies of the Emergency Management minutes (2 meetings) were provided to committee members.

It was decided that the Information Booth would be placed at the front of 250 (adjacent to the curb) – and that it would not be necessary for council members and the mayor to man. A map and other information will be available here.

Next meeting to be in June – Date to be Determined

**Motion - Moved by Clarence and Seconded by Monika that the meeting is now adjourned at 7:00 pm. Carried.**

Minutes Approved by: \_\_\_\_\_  
Mike Odrowski, Acting Chair

Recorded by: \_\_\_\_\_  
Kim Bester, Secretary

**EMERGENCY MANAGEMENT MEETING –  
POWASSAN MAPLE SYRUP FESTIVAL  
MONDAY, APRIL 8, 2019**

In attendance:

Deputy Mayor, Randy Hall, Bill Cox, Fire Chief, Public Works Foreman, Scott Toebes, Protective Services Official, Ben Mousseau, 5 members of the Public Works Staff, Kimberly Bester, Deputy Clerk & Maple Syrup Festival Committee member.

Discussions:

We will have 8 public works staff and potentially 9 CTS volunteers to assist at the festival this year by manning roadways that will be closed to the public (Edward from Clark to King and Memorial Park Drive from Armstrong to Edward), assisting at the parking locations (Highway 534 offsite parking and the Public Works garage parking) and at the bus pick up and drop off location (250 Clark).

All staff, volunteers (teams of 2) and emergency responders will have 2 way radios programmed to the same channel to ensure they can all communicate and respond to any emergency or issue that arises. As well, contact cell numbers for all staff, volunteers and committee members will be circulated so that everyone can be contacted if needed.

The OPP will have 6-8 auxiliary officers and we will have the dedicated EMS team, plus 4 CTS paramedic students at the festival.

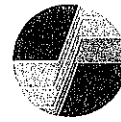
Procedures are in place to deal with an emergency involving the need for EMS response and or/ other emergencies such as a lost child – see below:

- If EMS is required to attend a medical emergency on Main Street, all volunteers and staff will assist in clearing pedestrians to the sides of Main Street to allow the ambulance to get through.
- If a child is found who cannot locate their parent, they should be brought to the Food Court area where the Emergency Services are set up and passed over to the OPP officer on site. An announcement will then be made on the stage to locate the parent. Where a parent advises that a child cannot be found, all volunteers and staff will ensure that no one can leave the festival grounds, until the child is located.

Municipal staff will meet the Monday before the Festival to confirm the placement of staff and volunteers, etc.

APR 16 11 19
7.3





April 1, 2019

Maureen Lang  
Clerk Treasurer  
Municipality of Powassan  
466 Main Street  
Box 250  
Powassan, Ontario P0H 1Z0

RECEIVED

APR - 9 2019

The Municipality of Powassan

Dear Ms. Lang:

Re: NBMCA 2019 Budget

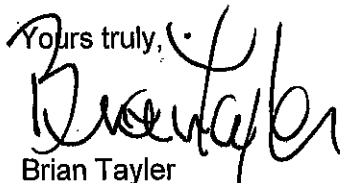
For the year 2018, the North Bay – Mattawa Conservation Authority Board of Directors has established a Levy of \$1,309,632.00 for its activities. As required by section 27(C) of the Conservation Authorities Act, 1993, you are hereby notified that the portion of this Levy chargeable to your Municipality is \$ 316.00 This Levy is broken down into two categories:

Operations Levy for a total of \$178.00 and;  
Capital Levy for a total of \$139.00.

The budget also included a fourth year of a five year Laurentian Ski Hill and Snowboarding Club fixed asset funding ask. The ask amount for your municipality is \$25.00.

Please find enclosed a 2019 Budget Overview, which includes the Levy Apportionment for all member municipalities in 2019. Your member Dave Britton has received a complete copy of the 2019 budget, and the complete budget will be appended to the minutes of the March 27, 2019 board meeting.

Attached you will find invoices for the above mentioned amounts. Your early remittance of this levy would be appreciated, and if further information or clarification is required, please do not hesitate to contact me at 705-474-5420.

Yours truly,  
  
Brian Tayler  
Chief Administrative Officer  
Secretary – Treasurer

/rm

/Encl.

c.c. Dave Britton

DATE OF COUNCIL MTG.	Apr. 16/19
AGENDA ITEM #	8.1



NORTH BAY-MATTAWA  
CONSERVATION  
AUTHORITY

# 2019 BUDGET

Date: February 27, 2019

Brian Tayler  
Chief Administrative  
Officer Secretary  
Treasurer

Helen Cunningham  
Manager, Finance and  
Human Resources

## Budget Overview for 2019

The following provides an overview of the program activities and budget requirements to support initiatives of the North Bay-Mattawa Conservation Authority in 2018 and a Capital Forecast through to 2027.

### Strategic Directions

In 2013, the Board of Directors and staff updated NBMCA's five-year Strategic Plan. The strategic objectives within *2014-2018 Building on the Past – Preparing for the Future* require, to varying degrees, annual budget adjustments. The strategy ends this September and a new strategy is planned for the late summer. Nevertheless the current strategy is still informing the 2019 budget.

### Budget Structure

This budget report provides an overview of major budget related initiatives for 2019. In addition to including the revenue and expense details for each program area, this report outlines funding assumptions and sources where applicable.

### Expenditure Types

The budget report is organized into program divisions according to primary funding sources:

- 1) Core Eligible Programs – these activities are eligible, in part, for provincial transfer payment.
- 2) Core Programs – these activities are core services of the NBMCA, but do not qualify for provincial transfer payment.
- 3) Capital – these are new, replacement or major repair construction projects having a defined timeframe and are funded from a variety of sources.
- 4) Studies and Special Projects – these activities generally relate to information gathering, research or planning in support of NBMCA's programs.

### Budget Overview

To aid in the understanding of selected program budgets and the approaches used by management to prepare the 2019 Budget, the following information is provided:

#### **A) Banking and Borrowing:**

In 2017 the NBMCA entered into a first five year term on a 25-year TD loan. Payments during the 2018 made at an interest rate 2.59% resulted in the loan principal being reduced from approximately \$653,300 at the start of the year to \$634,890 at year end. Generated operating revenues fund loan interest. Accumulated surplus funds principal.

Currently NBMCA has a \$300,000 line of credit which can be used to bridge periods of tight cash flow when levies, grants and transfer payments have yet to arrive. There have been few instances over the last several years of accessing the line.

#### **B) Staff Compensation:**

NBMCA has established an effective staff performance management program. To maintain the program pay equity review, market comparator and job description adjustments were

## Budget Overview for 2019

undertaken in 2014. The program will continue for 2019 resulting in some staff receiving a merit based step increase and all contract and salaried staff receiving a cost of living increase of 1.7 % consistent with the CPI, as of November 2018.

The performance management program including compensation are scheduled for this year.

### C) Levy Apportionment for Operating:

To balance the 2018 budget, an average 1.7% increase in operating levy is recommended. As directed by Ontario Regulation 670/00, the levy will be apportioned to member municipalities using a Modified Current Value Assessment calculation. This might result in changes to the levy for individual member municipalities slightly higher or lower than the average.

### D) Use of Carry Over, Surplus and Reserves:

Where appropriate, the 2019 Budget accesses deferred revenue, reserves or surpluses from previous years. This occurs to recognize initiatives are multi-year in scope or activities funded by others using a different fiscal year than NBMCA. The use of these funds for current year are as follows:

Use of Surplus and Carry Over Funds	Surplus	Carry Over
<b>Expense</b>		
Lands and Property Capital for Conservation Areas/Trails		81,882
WECI		142,045
Section 28 Technical		63,975
NBMCA Watershed Strategy		53,929
Administration Parking Lot		40,000
Loan Principal	19,830	

### E) Fees:

Legislation permits the charging of fees to recover costs associated with administering and delivering various programs of the NBMCA. In 2018 revenue from permitting fees fell somewhat short of expectations. A decrease in development activity in both the Section 28 Regulation and On-site Sewage Systems Septic programs was the cause.

To provide consistency and some certainty in revenues, the Board of Directors have directed staff to annually increase fees at the rate of inflation as determined by the Consumer Price Index. In 2019 staff is recommending fee adjustments of 1.7 % based on November 2017 annual rate change in the CPI. The revised Fee Schedules are found in the last section of this report.

There have also been expense adjustments made to accommodate the anticipation that program activities will remain close to 2018 levels.

## Budget Overview for 2019

The fees for Watershed Planning have been negotiated with our municipal partners and are working well. Many of these fees are indexed with municipal planning fees and the NBMCA fee changes when the municipal fees change.

### **F) Implementation of Source Protection Planning:**

The drinking water source protection program is fully funded by the province. The program originated with the Justice O'Connor's Report on the Walkerton drinking water tragedy in which he recommended a watershed-based approach to protection of sources of drinking water.

Subject to approval of NBMCA's 2019/20 business plan submission to the Ministry of Environment, Conservation and Parks, the province has indicated they will fund NBMCA for the following activities: implementation of information management, monitoring and reporting work; assisting municipalities; and MOECC defined cyclical activities such as science or research. There is some uncertainty about at what level or how the new government will view the NBMCA business plan submission and when it will be approved. It is hoped the plan will be approved in the second quarter of year. The resulting transfer payment is likely to be less this year than last. Staff has made modest accommodation in the budget if this were occur.

The transfer payment agreement term covers the provincial fiscal year, from April 1, 2017 to March 31, 2018. Staff will report to the Board when the approval is received. If the transfer payment is different than anticipated, in-year budget adjustments will be required.

### **G) Asset Purchases:**

In 2009 the NBMCA and other public sector organizations adopted Section 3150, Tangible Capital Assets of the Public Sector Accounting Handbook. This change resulted in the disclosure of information on major categories of tangible capital assets and amortization of these assets in the audited financial statements. The details on how this was undertaken is described in the Board approved NBMCA Tangible Capital Asset Policy (TCAP).

As a result of the TCAP, it is the practice of NBMCA to pay for and record acquisition of capital assets as follows:

- i) Use of a **one-time cost recovery** method. This is accomplished by budgeting for the acquisition of the asset in the year it is acquired. This cost recovery method is typically used when NBMCA is constructing a facility, such as a building, flood and erosion control works, or purchasing a large piece of equipment.
- ii) Use of a **cost recovery over time** method. This is accomplished by budgeting for the acquisition of an asset over its defined lifetime in years. Annual budgets include expenditures in the form of "internal leases" that are equal to the depreciation rate or life span of the asset. Typically this method is best suited for smaller capital items with shorter life spans that are replaced on a regular basis such as vehicles, servers, plotters and so on.

The 2019 budget includes both methods of capital acquisition. The cost recovery over time method is being used to purchase two replacement vehicles and a printer/plotter for mapping. The use of the one-time cost recovery method is part of the capital and special projects program budgets.

## Budget Overview for 2019

### **F) Provincial Government Consideration**

The new government is working its way through a program by program review of initiatives they fund. This includes a review of implementation, effectiveness and need. To date there has been little feedback from the government on programs of how conservation authorities might change, if at all. Thus budget is predicated on modest assumptions that most funding will continue. Staff has also lessened the expectation in a few program areas. When staff knows more, this will be shared with the Board Members.

### Capital and Special Projects Budget Projections

The Capital and Special Projects Budget provides funding to complete capital infrastructure, comprehensive planning and technical products core to the NBMCA's mandate. This budget has been guided annually by a ten year capital forecast. Both this year's recommended expenditures and the ten year forecast form part of this report.

### **A) Lands and Properties Capital:**

In 2008 NBMCA staff provided an analysis of the condition of infrastructure within the NBMCA's conservation areas and NBMCA Trails. This analysis showed the condition of many of the structures and facilities on the NBMCA property were in poor condition, resulting in concerns over site safety and visitor enjoyment. The analysis further recommended a multi-year capital program to bring facilities to standard and to keep them that way. Asset quality and condition assessments are a critical part of this program.

Included in the 2019 Budget and into future years are municipal funds to help with major capital upkeep of ski hill assets owned by NBMCA. The assets are critical to the success of the ski hill operator to provide snow sports to the watershed communities. These funds are not levied. At the time of writing the budget, many municipalities had confirmed participation; dialogue with the others is ongoing. The funds being sought annually are \$65,000. The amount being requested from each member is reflected in the Non Levy Ski Hill Asset Funding Ask column on the Table on Page 10.

### **B) Watershed and Erosion Control Infrastructure (WECI):**

The province of Ontario has committed to provide 50% funding on a priority basis for major maintenance, capital and/or studies on existing erosion control and flood control infrastructure. As noted previously this commitment is likely part of the overall provincial review underway.

In 2019, implementation of Chippewa Creek Erosion Control Study and Inventory continued using both municipal and provincial funds. The Class Environmental Assessment for the Chippewa Creek Channel at Oak Street in North Bay will be complete in early 2019. Plans are underway to start Phase One of construction in the Fall of 2019.

### **C) Central Services**

This category of expense includes ongoing capital requirements for commonly used buildings, equipment and services. that cannot be funded through operations. It does not include such items as computers and vehicles as these are funded through operations using cash surpluses or the operating line to fund the initial purchases.

## Budget Overview for 2019

The 2019 Budget includes expenses on several items including:

- 1) Office furniture replacement;
- 2) Health and safety ergonomic review and training;
- 3) Website support; and
- 4) IT support from the City of North Bay and software licensing .

### D) Integrated Watershed Management

Identified as a major strategic priority, NBMCA is designing a program to implement watershed and subwatershed studies or plans.

In 2015 the NBMCA Integrated Watershed Management Strategy was completed and approved by the Board of Directors. The strategy sets out and prioritizes initiatives that will lead to integrated actions to better the management, research, monitoring, decision making, planning and development of NBMCA's twenty sub-watersheds and shoreline reaches.

In 2019, continued work on hazard and natural heritage data collection and management will continue, work on the watershed monitoring plan will be ongoing, large scale hydrologic analysis will continue and a Mattawa Hazard Risk Assessment will be initiated, and finally completing the DIA regulations policies is a priority.

### E) Section 28 Regulation

The Board approved a Regulation and Policy Development Report that detailed the need for ongoing capital funding for the regulation program. The continued need for this effort was confirmed and clarified through the Integrated Watershed Management Strategy. Briefly the Section 28 Regulation project strives to provide:

- Comprehensive reviews of our existing technical data related to hazard land and watershed planning programs resulting in the implementation of a work plan to manage the NBMCA's technical data needs. Chippewa Creek floodplain mapping is part of this work for 2019/20.
- Development, interpretation and refinement of policies on interference, alteration and development in and around wetlands, dynamic beaches, waterfronts, floodplains, valleylands, steep slopes and unstable soils. Many of these policies are framed around the technical knowledge and interpretation of data by a Water Resources Engineer.
- Implementation of Ontario Regulation 177/06 (*Development, Interference with Wetlands & Alteration to Shorelines & Watercourses*). In part this work involves the generation of engineered maps that provide hazard land details are described as *schedules* in the regulation. These maps are often derived through analytical processes and modeling, using software the NBMCA has in house to determine natural feature and hazard land limits. Chippewa Creek and the Municipality of Callander are priorities currently being work at.

## Budget Overview for 2019

- Provision of advice on and responses to development inquiries and permit applications in a timely manner. Technically challenging applications or proposals brought to NBMCA require the expertise of a Water Resources Engineer. In the past, staff have handed these files by relying on external engineering services for technical advice. While this practice could continue, the reality is that finding the services of an engineer in a timely and cost effective manner is not always possible resulting in delays to the proponent.





NORTH BAY-MATTAWA  
CONSERVATION  
AUTHORITY

# **2019 BUDGET**

## **Revenue Sources & Budget Summary**

North Bay Mattawa Conservation Authority  
2019 Project Budget Summary with Comparisons to 2018

**Operations**

	<b>2018</b>	<b>2019</b>
	<b>Final Budget</b>	<b>Budget</b>
<b>Grant Eligible Core Activities</b>		
Administration	299985	308716
Watershed Planning	129828	118692
Flood Control	176490	178050
Erosion Control	72813	73460
Flood Forecasting	123280	124381
Ice Management	11465	11579
Source Protection Planning	278000	258156
<b>Subtotal</b>	<b>1091861</b>	<b>1073034</b>

**Conservation Authority Core Activities**

On-site Sewage Systems Program	760267	719800
Section 28 Regulations	62150	44755
Water Quality	12970	13045
Outreach	60904	55728
Interpretive Centre	190436	192745
Lands and Property Operations	124217	117845
<b>Subtotal</b>	<b>1210944</b>	<b>1143918</b>

**Projects, Studies and Capital**

**Capital Projects**

Lands and Property Capital - CA's/Trails	324087	357395
WECI	311411	292573
Central Services	63934	50300
<b>Subtotal</b>	<b>699432</b>	<b>700268</b>

**Studies & Special Projects**

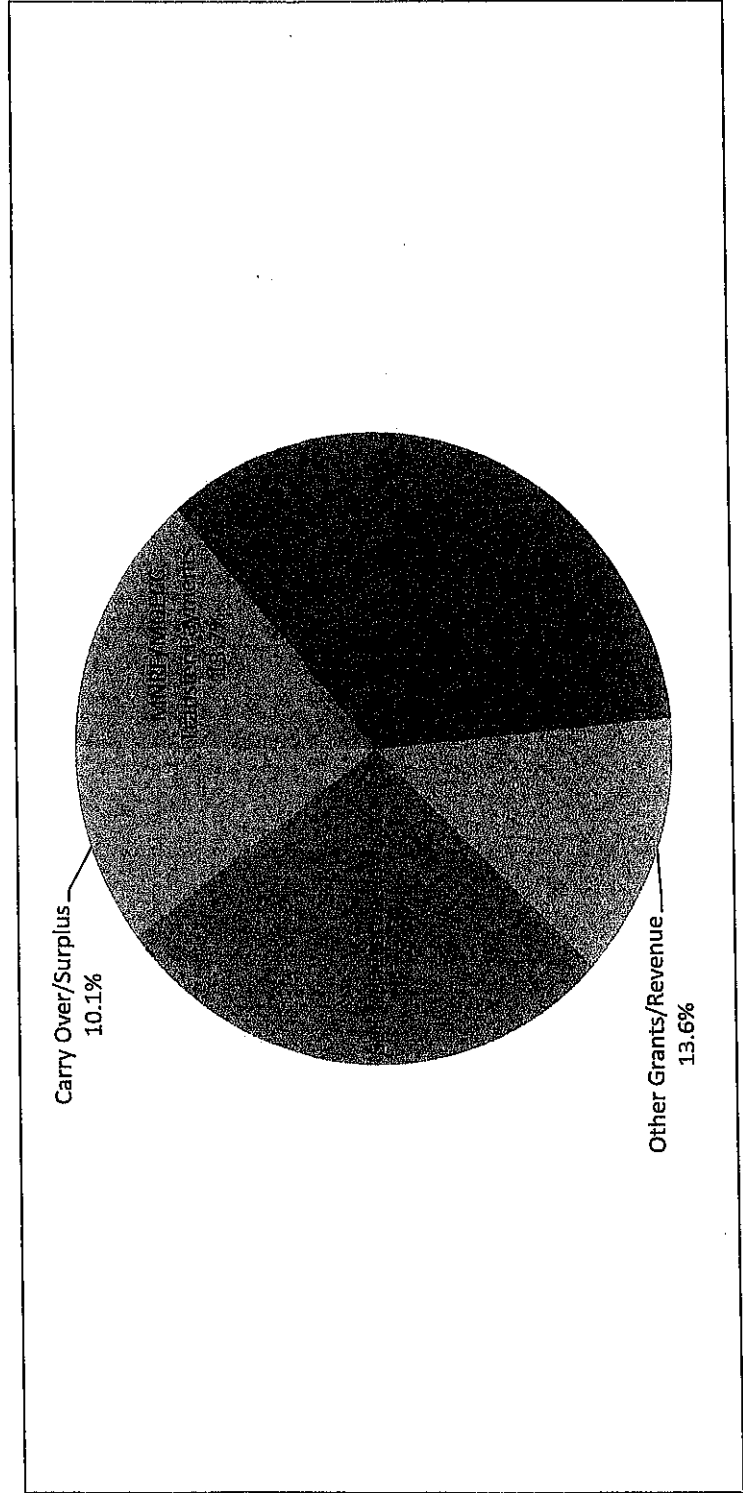
DIA Technical Project	226585	241810
Integrated Watershed Management Strategy	330227	312081
Stewardship	132570	133798
Administrative Parking Lot	115000	40000
Laurentian Ski Hill Operating Fund	60000	60000
Laurentian Ski Hill Capital Asset	65000	65000
<b>Subtotal</b>	<b>929382</b>	<b>852689</b>

<b>NBMCA Budget Total</b>	<b>3931619</b>	<b>3769909</b>
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**Revenue Sources From All Sources:**

Source	Amount	%
MNRF/MOECC Transfer Payments	516,695	13.7
Municipal Levy/Other	1,309,631	34.7
Other Grants/Revenue	514,403	13.6
Self Generated Revenue	1,047,349	27.8
Carry Over/Surplus	381,831	10.1

**3,769,909 Total Revenue**



**North Bay-Mattawa Conservation Authority  
Levy Apportionment - 2019  
Budget**

Municipality	Area % in CA	CVA Based Apportionment Percentage	Total 2018 Contribution	2019 General Levy		2019 General Levy Maintenance *	2019 General Levy for Operations		2019 Benefiting Levy for Capital**	2019 General Levy for Capital***	Total 2019 Capital Levy	Total 2019 Levy	Change in Levy from 2018 to 2019	Ski Hill Non Levy 2019	
				Administration*	Levy		Administration*	Levy						Asset Funding Ask****	Non Levy 2019 Operating Funds****
Bonfield	100	3.2907	26,120	5,037	9,641	14,678	0	11,471	0	11,471	26,149	29	2,053	0	
Calvin	100	1.2048	9,563	1,844	3,530	5,374	0	4,200	0	4,200	9,574	11	728	0	
Chisholm	94	1.4124	11,211	2,162	4,138	6,300	0	4,923	0	4,923	11,224	13	886	0	
East Ferris	83	6.0244	47,818	9,221	17,651	26,872	0	21,000	0	21,000	47,872	54	3,866	0	
Mattawa	71	1.0212	8,106	1,563	2,992	4,555	0	3,560	0	3,560	8,115	9	745	0	
Mattawan	19	0.0599	475	92	176	267	0	209	0	209	476	1	35	0	
North Bay	100	79.7672	1,123,382	122,095	233,709	355,804	514,989	278,060	793,049	1,148,853	25,491	51,994	60,000	0	
Papineau-Cameron	35	0.7857	6,236	1,203	2,302	3,505	0	2,739	0	2,739	6,244	8	499	0	
Callander	100	6.394	50,752	9,787	18,734	28,521	0	22,289	0	22,289	50,809	57	4,189	0	
Powassan	1	0.0398	316	61	117	178	0	139	0	139	316	0	25	0	
<b>TOTALS</b>		<b>100.000</b>	<b>1,283,959</b>	<b>153,064</b>	<b>292,989</b>	<b>446,053</b>	<b>514,989</b>	<b>348,589</b>	<b>863,578</b>	<b>1,309,632</b>	<b>25,673</b>	<b>65,000</b>	<b>60,000</b>		

\* The proposed General Levy for administration and maintenance has been calculated by attributing costs based on apportionment percentage.

\*\* The Benefiting Capital Levy will fund Chippewa Creek Class EA and Repair, Implementation of the Flood Plain mapping and Multi-Use Trail Upgrade.

\*\*\* The General Capital Levy is for works in conservation areas and on trails, D/A Regulation implementation and Watershed Management Strategy initiatives.

\*\*\*\* The "Ask" funds are required by the NBMCA for major upkeep of the fixed capital assets on Laurentian Ski Hill. These Conservation Authority owned assets are to be kept functional for the ski hill operator. These funds are not a levy to the member municipalities.

\*\*\*\*\* The ski hill operating funds are provided to the Conservation Authority from the City of North Bay to assist when needed in the operation of the ski hill.

For the purpose of approving the 2019 budget, the Conservation Authority will assume that the Ministry of Natural Resources Transfer Payment will remain at the same level as 2018 for eligible CA activities. Using this assumption the Board of Directors of the North Bay-Mattawa Conservation Authority will be considering for approval a matching levy to member municipalities of \$258,539 and a non-matching levy of \$1,051,093 as part of the 2019 Budget.



NORTH BAY-MATTAWA  
CONSERVATION  
AUTHORITY

# **2019 BUDGET**

**Ten Year Capital Forecast**

**NBMCA Capital**  
 Levy Forecast  
 For the Ten Year Period of 2019 to 2028  
 For Member Municipalities

**PROGRAM AREA**

YEARS	CA Lands/Trails		WECI		Central Services		IVM		Section 28 Technical		Total Benefiting	Total Non-Benefiting	Ski Hill Assets Request (Not a Levy)	Total	
	Benefiting	Non-Benefiting	Benefiting	Non-Benefiting	Benefiting	Non-Benefiting	Benefiting	Non-Benefiting	Benefiting	Non-Benefiting					
2018	135018	101893	147582	0	0	0	50000	181985	41000	48750	129085	523345	321978	65000	910323
2019	145909	127204	150528	0	0	59300	216152	216152	42000	0	129085	514989	346589	65000	926578
2020	170375	111628	153546	0	0	53265	231962	231962	42750	54000	147936	609883	357579	65000	1032462.48
2021	170375	147323	156615	0	0	55365	306629	306629	42750	12500	145613	646319	391051	0	1017425.48
2022	170375	107734	159740	0	0	77985	291577	291577	43000	12500	148514	634192	377233	0	1021853.48
2023	170375	106436	162943	0	0	78095	298983	298983	42750	13000	151281	643301	378562	0	1039817.48
2024	170375	109032	166197	0	0	83210	303008	303008	42750	13000	152245	652860	387237	0	1084638.48
2025	169726	138237	169523	0	0	84025	305574	305574	47250	13000	157303	657823	426815	0	1089865.48
2026	173620	124508	174922	0	0	84445	311817	311817	47250	13000	160203	673989	416506	0	1096226.48
2027	173620	119416	176372	0	0	84885	317434	317434	47250	14000	163249	681426	414800	0	1099226.48
2028	173620	119416	176372	0	0	84885	321237	321237	48665	14000	165209	685229	419175	0	1104404.48

Current Year (2019)

**Descriptions:**

CA Lands/Trails

WECI

Central Services

Integrated Watershed Management

Section 28 Regulations

Ski Hill Assets

Activities in support of public access and use of CA owned properties including such things as trails, boardwalks, bridges, picnic tables, buildings, washrooms, signage, parking lots, roads and land acquisition.

Activities to support major maintenance and capital improvements or repair to water and erosion control structures. This may include studies related to these works. In 2019 one EA and one project on Chippewa Creek will be completed.

Capital or major maintenance in support of workshops, buildings, large vehicles and other types of infrastructure or equipment required as part of overall CA program.

Planning, technical studies and monitoring activities to determine types of hazard or natural heritage lands that the CA is responsible for managing or regulating including floodplain mapping, and watershed planning projects. In 2019 this includes initiation of the floodplain study for Chippewa Creek.

Expenses related to the implementation of the DIA regulations of the conservation authority. In 2019 work will be completed in the Town of Mattawa on a risk hazard identification project.

For Improvement, Major Repair or Replacement of CA Owned Ski Hill Assets - not a levy



NORTH BAY-MATTAWA  
CONSERVATION  
AUTHORITY

# **2019 BUDGET**

**Septic Program and Development, Interference and  
Alteration Permitting Fees**

# Fee Schedule

On-site Sewage Systems (O.Reg. 332/12)

Under the Building Code Act, 1992

Program Fees Effective March 1, 2019

Application Type/Service	2019 Fee
Class 2	530
Class 3	530
Class 4 and Class 5 (Holding Tank)	
Residential with a daily design flow < 3000 l/day	900
Residential with a daily design flow > 3000 l/day	990
Non-residential	990
Alternative Solutions Application	1200
Class 4 Tank Replacement Only	395
Sewage System Decommissioning/Demolition	155
Change of Registered Owner on Permit	100
Permit Extension (per year, maximum 3 years)	160
Permit Amendment (other than ownership change)	160
Conditional Notice of Completion	160
Additional Inspection due to deficiencies	160
OBC Clearance (i.e. deck, garage construction)	100
OBC Clearance with a site inspection	260
Sewage System File Review	
Use Permit provided by owner	175
Additional fee for copy of Use Permit	265
File Request (copy of sewage system permit)	90
Legal Inquiry (Lawyer/Real Estate Inquiry)	160
On-site Sewage System Review - Planning Act Proposal	
\$200 for the application plus \$100.00 for each additional lot or part lot created (minimum charge of \$300/application)	200+
All lots greater than 4 ha (10 acres) in size with no constraints (no site inspection)	200
Review of Lands to be Sold/Developed - Sewage Systems Only	270
Review of Lands to be Sold/Developed - Sewage Systems + DIA	510
Mandatory Maintenance Inspections (MMI)	140
MMI Late Fee (applied after 90 days)	50
<b>Refund Policy</b>	
Withdrawn applications, prior to a permit being issued:	
Application processed; no inspection conducted	75% of fee
Application processed; first inspection completed; permit not issued	50% of fee
<b>NO REFUND for fees of \$150.00 or less. NO REFUND once a permit is issued.</b>	



# Fee Schedule

Development, Interference with Wetlands and Alterations to Shorelines and Watercourses (O. Reg. 177/06)



NORTH BAY-MATTAWA  
CONSERVATION  
AUTHORITY

Under Section 28 of the *Conservation Authorities Act*, R.S.O. 1990, c. C.27

## Schedule C – Program Fees Effective March 1, 2019

Application Type (and typical description)	2019 Fee
<b>Major Projects</b> Includes multiple residential units/blocks <sup>1</sup> , institutional commercial buildings greater than 464 m <sup>2</sup> (5,000 ft <sup>2</sup> ), new or replacement infrastructure (bridges, culverts and utility crossings) greater than 25 m (82 ft) in width of excavation and stormwater management ponds/cells, fill activity greater than 2,000 m <sup>3</sup> (2,616 yd <sup>3</sup> ), grading greater than 1 ha (2.5 acres), channelization/shoreline alterations greater than 500 m (1640 ft).	\$1,225.00
<b>Large Projects</b> Any new residential dwelling, or new institutional/commercial building less than or equal to 464 m <sup>2</sup> (5,000 ft <sup>2</sup> ), residential additions/ reconstruction/basements greater than 92.9 m <sup>2</sup> (1,000 ft <sup>2</sup> ), new or replacement infrastructure (bridges, culverts, utility crossings) 5 to 25 m (16 to 82 ft) in width of excavation, fill activity 500 to 2,000 m <sup>3</sup> (654 to 2616 yd <sup>3</sup> ); grading 0.5 to 1.0 ha (1.2 to 2.5 acres); shoreline alterations 50 to 500 m (164 to 1640 m), channel maintenance** greater than 200 m (656 ft) in length and similar.	\$865.00
<b>Standard Projects</b> Additions, reconstruction, auxiliary buildings and structures less than or equal to 92.9 m <sup>2</sup> (1,000 ft <sup>2</sup> ), foundation (crawl space or piers) replacement/reconstruction, new or replacement infrastructure (bridges, culverts, utility crossings) less than 5 m (less than 16 ft) in width of excavation, fill activity 100 to 500 m <sup>3</sup> (131 to 654 yd <sup>3</sup> ), grading up to 0.5 ha (1.2 acres), channelization/ shoreline alterations less than 50 m (164 ft) in length, docks and boathouses - new construction, modifications, or extensions with lake bed contact area greater than 15 m <sup>2</sup> , channel maintenance** less than or equal to 200 m (656 ft) in length and similar.	\$435.00
<b>Small Projects</b> Auxiliary <sup>2</sup> buildings and structures less than 20 m <sup>2</sup> (215 ft <sup>2</sup> ), additions with a total gross floor area less than 20 m <sup>2</sup> (215 ft <sup>2</sup> ), fill activity less than 100 m <sup>3</sup> (131 yd <sup>3</sup> ), docks and boathouses – new construction, modifications, or extensions with lake bed contact area less than or equal to 15 m <sup>2</sup> and similar.	\$180.00
<b>Revisions</b> Applications which are modified or amended following approval; overall scope of project remains the same (also includes review of modifications to previously reviewed sediment and erosion control plans).	50% of base permit application fee
<b>Permit Extensions</b> If the CA has granted permission for an initial period that is less than the applicable maximum allowable, an extension may be granted.	\$80.00
<b>Review of Applications Retroactive to Project Commencement (Violations)</b>	100% surcharge of base permit fee
<b>Refund Policy</b> For a withdrawn application prior to a site inspection being conducted: <ul style="list-style-type: none"> <li>• Application processed– no inspection conducted</li> <li>• Fees are non-refundable once a site inspection has been conducted.</li> </ul>	Refund 75% application fee
<b>Property Inquiries</b> For <u>written</u> responses to legal, real estate and related financial inquiries by landowners or others on their behalf. <ul style="list-style-type: none"> <li>• Written response without a site inspection</li> <li>• With a site inspection (Development Regulations Only)</li> <li>• With a site inspection (Development Regulations and Sewage Systems Combined)</li> </ul>	\$145.00 \$260.00 \$510.00

The above permit fees shall include a maximum of 1 pre-consultation meeting and 3 site visits. Where a permit application requires additional site visits or consultations, the NBMCA reserves the right to charge additional fees. All fees are payable at the time the application is submitted.

Permits for multiple residential units/blocks may be issued for a maximum 60 months. All other permits may be issued for maximum 24 months.

Auxiliary buildings or structures shall include sheds, on-land retaining walls, gazebos, decks, etc. which are non-habitable.

\*\* Maintenance shall mean no change in size, location or shape.

Fill Activity – Includes the placement, removal or grading of fill material of any kind whether it originated on the site or elsewhere.

**MEMORANDUM**

TO: MAYOR, COUNCIL  
FROM: K. BESTER  
RE: PROPOSED JAMIESON PROPERTY EXCHANGE  
DATE: APRIL 11, 2019

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Further to discussion with Paul Goodridge, who is Mr. Jamieson's surveyor, please note the following excerpt from Mr. Goodridge's email re: changes to the proposed land exchange:

I had a survey technician on-site yesterday to complete the retracement survey of the existing survey bars and to obtain measurements to the house, the eaves, the near end of the Legion, the frame ramp, the entrance on Edward Street to the Legion and the stone & bell historical monument at the front of the property.

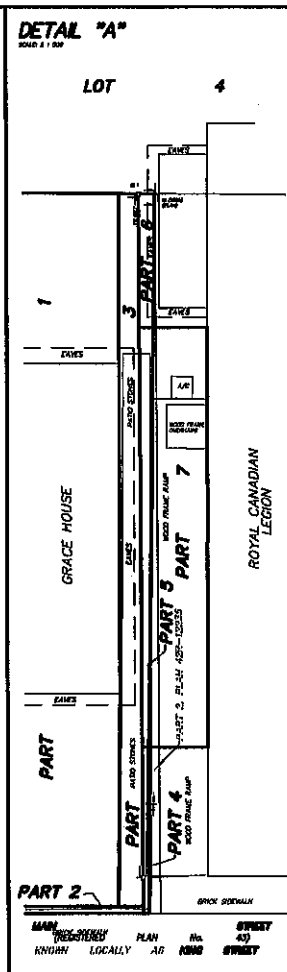
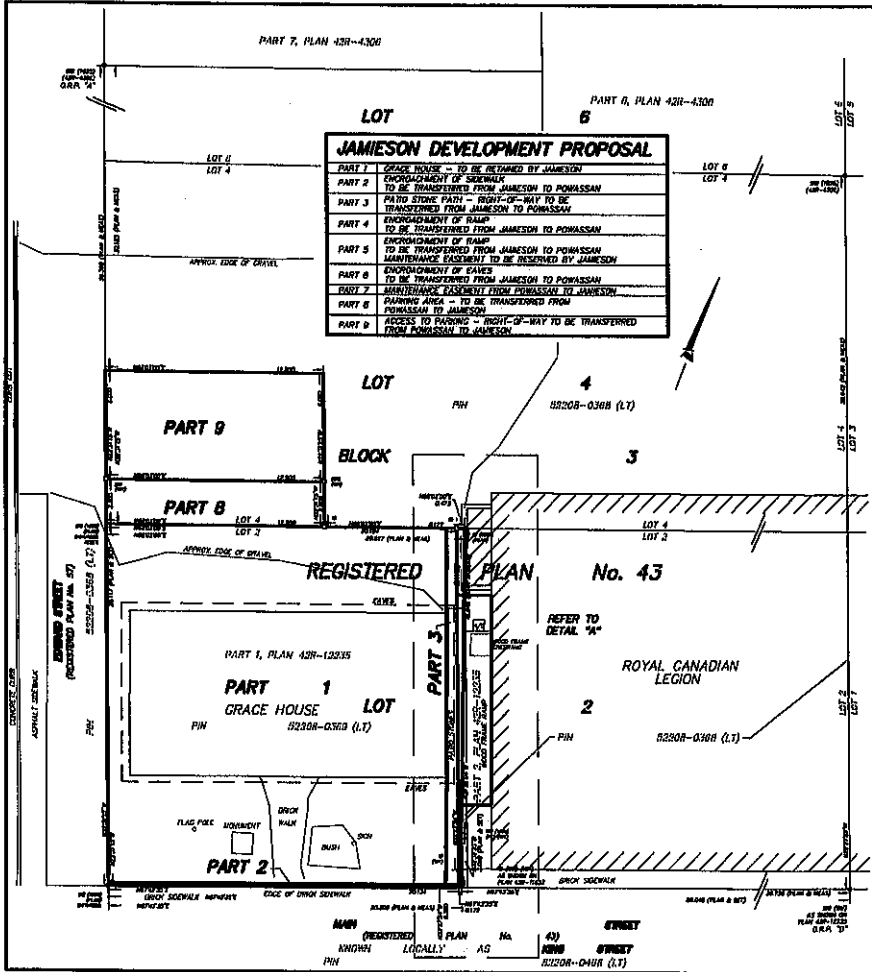
There is no way that you can give the Town a four foot wide strip between you and the Legion. Based on the location of the structures, I am recommending a strip of land about six inches wide on King Street and about eighteen inches wide at the rear. This will legalize the encroachment of the eaves of the small addition at the rear of the Legion and parts of the frame ramp while not creating an encroachment of the eaves from your house. Because of the size difference with what you are receiving, I am not sure how the Town will feel about this. The Town's sidewalk on King Street encroaches onto your property by about six inches at the boundary between you and the Legion and narrows to zero at the intersection of King & Edward Streets.

Mr. Goodridge further suggested that the easement to access the parking spots to be used by Mr. Jamieson be registered on title – to ensure that any subsequent owner of the former Grace House property will have permanent access to the parking spaces. He has suggested a 20' wide easement but our planner, CBO and PW Foreman are in agreement that even 15' would be more than sufficient. This is something we can finalize later.

Please provide Council's comments and or support of the revised land transfer proposal, and consent for the easement to be registered on title.

K

DATE OF COUNCIL MTG.	Apr. 16/19
AGENDA ITEM #	9.1



I HEREBY DEEPLY TO BE DEPOSITED UNDER THE LAND TILES ACT.		PLAN 428-	
DATE		DATE	
FULL ADDRESS OF THE LAND SURVEYOR		CORRECTIVE FOR LAND TILES ACT (SEE PLAN 428-100)	
PART	LOT	PLAN	AREA (SQ. FT.)
1			125
2			125
3			125
4			125
5			125
6			125
7			125
8			125
9			125

**PLAN OF PART OF PART OF LOTS 2 & 4 BLOCK 3 REGISTERED PLAN No. 43 MUNICIPALITY OF POWASSAN DISTRICT OF PARRY SOUND ROAD 2 / 100'**

**LEGEND**

- BOUNDARY
- EASEMENT
- RIGHT-OF-WAY
- CONVEYANCE
- EASEMENT
- BOUNDARY

**FEETING**  
DISTANCES & CO-ORDINATES SHOWN ON THIS PLAN ARE IN FEET AND CAN BE CONVERTED TO METERS BY DIVIDING BY 3.2808

**GRID SCALE CONVERSION**  
DISTANCES AND CO-ORDINATES CAN BE CONVERTED TO GRID BY MEANS OF THE GRID SCALE FACTOR OF 0.9999

**BOUNDARY EASEMENTS**  
DISTANCES & CO-ORDINATES SHOWN ON THIS PLAN ARE IN FEET AND CAN BE CONVERTED TO METERS BY DIVIDING BY 3.2808

**CO-ORDINATE SYSTEM**  
DISTANCES & CO-ORDINATES SHOWN ON THIS PLAN ARE IN FEET AND CAN BE CONVERTED TO METERS BY DIVIDING BY 3.2808

**REMARKS**  
THIS PLAN AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE ACT AND REGULATIONS AND THE LAND TILES ACT AND THE REGULATION AND BY-LAW THEREOF.

**SURVEYOR'S CERTIFICATE**  
I, THE SURVEYOR, HAVE BEEN ADVISED BY THE SURVEYOR GENERAL THAT THIS PLAN AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE ACT AND REGULATIONS AND THE LAND TILES ACT AND THE REGULATION AND BY-LAW THEREOF.

**GOODRIDGE GOULET PLANNING & SURVEYING LTD.**

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**

**BY-LAW NO. 2019-09**

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Being a By-law to adopt the water and wastewater budgets for 2019

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**WHEREAS** Section 391 of the Municipal Act permits a municipality to pass by-laws imposing fees or charges on any persons; for services; and

**WHEREAS** the Municipal Act provides for interest charges and penalties for fees and charges that are due and unpaid;

**NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS AS FOLLOWS:**

1. That the attached 2019 Water and Wastewater Budgets (Appendix "A") be adopted.

**READ** a **FIRST** and **SECOND** time April 16, 2019.

**READ** a **THIRD** and **FINAL** time and considered passed as such in open Council May 7, 2019.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO-Clerk-Treasurer

DATE OF COUNCIL MTG.	Apr 16/19
AGENDA ITEM #	10-1

Appendix "A"  
By-Law 2019-09  
Water & Wastewater Budgets

Water & Sewer Budget 2019

<b>Sewer - Revenue</b>		<b>2019 Budget</b>	
10-40-56050	Residential Sewer	186,324.77	
10-40-56060	Commercial Sewer Rates		
10-40-56070	Sewer Sales	1,000.00	
10-40-56080	Sewer Penalties	3,458.32	
10-40-56090	Sewer Transfer from Reserve		
10-40-56065	Grant-CWWF	-	
	<b>Total Sewer Revenue</b>	<b>190,783.09</b>	
<b>Water - Revenue</b>		<b>2019 Budget</b>	
10-30-52015	Provincial Grant CWWF		
10-30-56005	Residential Water Rates	414,421.51	0% incr from last yr budget
10-30-56010	Commercial Water Rates		
10-30-56020	Connection Fees	1,000.00	
10-30-56030	Transfer From Reserves		
10-30-56040	Penalties	5,110.84	
	<b>Water Revenue</b>	<b>420,532.35</b>	
<b>Total Water and Sewer Revenue</b>		<b>611,315.44</b>	

<b>Sewer - Expenses</b>		<b>2019 Budget</b>	
10-40-64000	Admin - Labour	10,000.00	
10-40-64010	Admin Material and Supplies	5,000.00	
10-40-64020	Transfer to Reserves	-	
10-40-64030	Personnel Training	1,000.00	
10-40-64040	Consulting Fees		
10-40-64100	Pumphouse Labour	2,000.00	
10-40-64110	Pumphouse Material and Supplies	5,000.00	
10-40-64120	OCWA	64,000.00	
10-40-64130	Distribution Labour	11,000.00	
10-40-64140	Distribution Material and Supplies	20,000.00	
10-40-64320	Special Projects Flush Lines	1,000.00	
	Infiltration improvement		
10-40-64300	Capital Labour	7,000.00	
10-40-64310	Capital Material and Supplies	30,000.00	

	Class EA Engineering		
10-40-64350	Loan Payment Interest	7,945.98	
10-40-64355	Loan Payment Principal	26,837.11	
	<b>Total Sewer Expenses</b>	<b>190,783.09</b>	
	<b>Water - Expenses</b>	<b>2019 Budget</b>	
10-30-64400	Admin - Labour	22,000.00	
10-30-64410	Admin Material and Supplies	10,000.00	
10-30-64430	Transfer to Reserves	-	
10-30-64440	Personnel Training	5,000.00	
10-30-64450	contingency Reserve Transfer	5,400.00	
10-30-64460	Consulting Fees	1,000.00	
10-30-64500	Pumphouse Labour	5,000.00	
10-30-64510	Pumphouse Material and Supplies	22,000.00	
10-30-64520	Distribution Labour	15,000.00	
10-30-64530	Distribution Materails and Supplies	20,000.00	
10-30-64540	OCWA Agency Operations	96,000.00	
10-30-64550	MOE Regulation Lead Testing		
	OCWA - SWISSA update 2010.		
10-30-64710	Capital Labour	5,000.00	
10-30-64715	Capital Material and Supplies	25,000.00	
10-30-64740	Capital Material and Supplies		
10-30-64750	Meter Capital Expenditure	50,000.00	
10-30-64760	Loan Payment Interest	31,783.93	
10-30-64765	Loan Payment Principal	107,348.42	2025 last year
	<b>Total Water Expenses</b>	<b>420,532.35</b>	

Total water and Sewer Expenses  
Total water and Sewer Revenues

611,315.44  
611,315.44

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**

**BY-LAW NO. 2019-10**

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Being a by-law to adopt the 2019 Municipal Budget

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**WHEREAS** it is necessary for the Council of the Corporation of the Municipality of Powassan pursuant to the Municipal Act, 2001, (S.O. 2001, c. 25) section 290 to prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality.

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Powassan hereby enacts as follows:

1. That the attached 2019 Municipal Budget (Appendix "A") be adopted.

**READ a FIRST and SECOND** time April 16, 2019

**READ a THIRD and FINAL** time and considered passed as such in open Council on May 7, 2019.

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Mayor

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CAO-Clerk-Treasurer

DATE OF COUNCIL MTG.	Apr. 16/19
AGENDA ITEM #	10-2

Appendix "A"  
By-Law 2019-10  
Municipal Budget

<b>MUNICIPALITY OF POWASSAN</b>		
<b>2019 Budget</b>		
<b>ACCOUNT #S</b>	<b>ACCOUNT</b>	<b>2019 Budget</b>
	<b>Taxation and Grant Revenue</b>	
10-10-51000	Residential & Farm Taxes	(3,191,892)
10-10-51010	Commercial & Industrial Taxes	
10-10-51030	Railway	(14,103)
10-10-51160	Grants in Lieu - Power Dams	(50,652)
10-10-51950	Province of Ontario	(50,000)
10-10-52020	Province of Ontario - OMPF/Ont.Mun.Partnership Fund	(1,008,200)
10-10-52025	Federal Grants	
10-20-52030	Grants - Wage Subsidy	
10-20-52040	Federal Grants - Infrastructure-Incl gas tax money	(660,785)
10-10-35510	deferred gas tax revenue	(234,555)
10-20-52050	Federal & Provincial Grant-Fairview Industrial Park	-
	<b>total Taxation and Grant Revenue</b>	<b>(5,210,187)</b>
	<b>Licenses</b>	
10-50-53000	Animal Licenses	(1,400)
10-10-53010	Lottery Licenses	(4,500)
10-10-53015	Marriage Licencing & Officiating Rev.	(7,500)
10-10-53020	Other Licenses	(50)
	<b>total Licenses</b>	<b>(13,450)</b>
	<b>Service Charges</b>	
10-45-53500	Interest & Tax Penalties	(100,000)
10-45-53510	NSF Cheque Fees	(150)
10-10-53530	Eides Interest Earned	(2,000)
10-10-53550	Provincial Offences	(20,000)
10-10-53650	Transfers From Other Funds	-
10-50-53655	Parking Tickets/Court Fees	(5,000)
	<b>total Service Charges</b>	<b>(127,150)</b>
	<b>General Government</b>	
10-10-54000	Administration Funds	(6,500)
10-65-57700	Municipal Logo Merchandise	(1,000)
10-10-54010	Tax Certificates	(2,700)
10-10-54030	Photocopies & Faxes & Oaths	(1,000)
10-10-54510	Transfer from Office Reserve	-
10-10-54050	Sale of Surplus Land/Building	-
10-10-54060	Sale of Equipment	-
10-10-57040	250 Clark- Loan	-
10-10-57041	250 Clark -Space Rentals	(15,000)
10-10-57042	250 Clark- Program Revenue	(30,000)
10-10-57045	Fitness Centre @ 250 Clark	(45,000)
	<b>total General Government</b>	<b>(101,200)</b>
	<b>Protection to Persons &amp; Property</b>	
10-15-53030	Fire - Fees	(2,600)



ACCOUNT #'S	ACCOUNT	2019 Budget
10-15-55040	Fire- MTO Calls	(10,000)
10-15-55030	Building - Fire	(400)
10-15-54510	Transfer from Reserve - Fire	-
10-15-54520	Sale of Fire Trucks/Equipment	(5,876)
10-45-54550	911 Service	(200)
10-15-51280	NEW- FIRE HALL	-
10-15-54600	Nipissing Twp -fire agreement	(600)
	<b>total Protection to Persons &amp; Property</b>	<b>(19,676)</b>
	<b>Building</b>	
10-45-55000	Building Permits	(30,000)
10-45-55010	Building - Zoning	(700)
10-45-55020	Building - Work Orders	(1,200)
	<b>total Building</b>	<b>(31,900)</b>
	<b>Transportation</b>	
10-20-55500	Transportation	(10,000)
10-20-55510	Transfer from infrastructure reserves	(1,566,481)
10-20-52115	OCIF-Top-up App Component	
10-20-55520	Transfer from Reserves -Equipment reserve	-
	<b>total Transportation</b>	<b>(1,576,481)</b>
	<b>Environment</b>	
10-25-56200	Enviro-Lift Charges	(35,000)
10-25-56210	Enviro-Blue Boxes	(100)
10-25-56220	Enviro - Tags	(600)
		-
10-25-56230	Enviro - Gate Receipts	(25,000)
10-25-56240	Enviro - Billings	(18,000)
10-25-56265	transfer from reserves-landfill building	-
10-25-56270	transfer from garbage reserves	-
10-25-56280	WDO Rebates	(45,000)
10-25-56267	Tire Rebates	(1,500)
10-25-56268	Electronic Stewardship Rebates	(650)
	<b>total Environment</b>	<b>(125,850)</b>
	<b>Health Services</b>	
10-60-56500	Medical Centre Rent	(27,000)
10-60-56510	Medical Centre Loan	-
10-60-56505	Transfer from Medical Reserves	-
	<b>total Health Services</b>	<b>(27,000)</b>
	<b>Cemetery</b>	
10-85-56530	Cemetery - Service Revenue	(20,000)
10-85-56540	Cemetery - Interest Income - Care & Maintenance	(3,000)
10-85-56550	Cemetery - INTEREST INCOME	(650)
10-85-56560	Cemetery- Transfer from Reserve	-
	<b>total Cemetery</b>	<b>(23,650)</b>
	<b>Social &amp; Family Services</b>	
10-65-57020	Trout Creek Seniors Hall	(1)
10-65-57030	Legion-Revenue	-

ACCOUNT #S	ACCOUNT	2019 Budget
	<b>total Social &amp; Family Services</b>	<b>(1)</b>
	<b>Recreation and Cultural Services</b>	
10-55-52000	Province of Ontario - Recreation	(3,000)
10-55-57490	RECREATION ACTIVITIES	(1,000)
10-55-57500	Parks	(300)
10-55-57505	Playground Inspection Revenue	(800)
10-55-57510	Pool Revenue	(19,000)
10-55-57520	Canada Day	(4,000)
10-55-57550	Fund Raising	-
10-55-52000	Grants for Micro Hatchery	-
10-55-57570	Donations	-
10-55-57580	Recreation Program Revenue	(10,000)
10-55-57590	Transfer from Reserve - Recreation	-
	<b>Total Recreation and Cultural Services</b>	<b>(38,100)</b>
	<b>TROUT CREEK COMMUNITY CENTRE REVENUE</b>	
	<b>Rentals TCCC</b>	
10-75-53700	Ice Rentals	(65,000)
10-75-53710	Hall Rentals	(6,000)
	Early Years	(1,000)
10-75-53760	Arena Floor Rentals	(5,800)
10-75-53740	Canteen Proceeds-Downstairs	(1,600)
10-75-53730	Kitchen proceeds- upstairs canteen	(1,000)
10-75-53750	Sign Rentals	(2,500)
10-75-53715	Hall Deposits	(400)
	<b>Total TCCC Rentals</b>	<b>(83,300)</b>
	<b>TCCC Other Revenues</b>	
10-75-57570	Donations	-
10-75-53810	Socials Revenue	(10,000)
10-75-53815	Bar Revenues	(10,000)
10-75-53820	Carnival	(28,000)
10-75-53830	TCCC Other Revenue	(100)
10-75-51260	Grant-NOHFC TCCC Revenue	-
10-75-53840	levy	(143,208)
	<b>Total TCCC Other Revenues</b>	<b>(191,308)</b>
	<b>TOTAL TCCC REVENUES</b>	<b>(274,608)</b>
	<b>SPORTSPLEX REVENUES</b>	
10-80-53700	Ice Rentals	(160,000)
10-80-53760	Floor Rentals	-
10-80-53710	Hall Rentals	-
10-80-53715	Hall Deposit	-
10-80-53750	Sign Rentals	-
10-80-53720	Booth Rental	(3,500)
10-80-53785	Ball Hockey/Golf Tournament	(25,000)
10-80-53830	Other Revenues	-

ACCOUNT #'S	ACCOUNT	2019 Budget
10-80-53850	Curling Club	(20,000)
10-80-53855	Curling Club Reserve Contribution	-
10-80-53856	Donations	(200)
10-80-53786	Bar Revenue-Sportsplex	(30,000)
10-80-53830	Loan for Hydro	-
10-80-54510	Transfer from Reserve-Sportsplex	
10-10-54510	Transfer from Reserve-Curling Club	
10-80-53840	levy	(470,286)
	<b>Total Sportsplex Revenues</b>	<b>(708,986)</b>
	<b>Planning &amp; Economic Development</b>	
10-70-58000	Planning Fees	(15,000)
10-70-68110	transfer from Welcome Signs Reserve	
	<b>total Planning &amp; Economic Development</b>	<b>(15,000)</b>
	<b>TOTAL REVENUES</b>	<b>(5,101,347)</b>
	<b>EXPENSES</b>	<b>2019 Budget</b>
	<b>General Government</b>	
10-10-61000	Council Salaries	40,000
10-10-61010	Council Benefits	
10-10-61020	Council - Other Expenses	25,000
10-10-61030	Donations	6,000
10-10-61040	Elections	-
10-10-61050	Advertising	10,000
10-10-61080	Pay Equity/HR Consultant	5,000
10-10-61500	Administration Salaries	317,579
10-10-61510	Admin-Benefits	42,000
10-10-61520	Admin-RRSP/OMERS	36,000
10-10-61530	Admin-Convention, Training	8,000
10-10-61540	Admin-Office Supplies, Copies	18,000
10-10-61545	Marriage Licencing & Officiating Exp.	1,200
10-10-61550	Admin-Telephone & Fax	10,000
10-10-61560	Admin-Audit & Legal	25,000
10-10-61570	Admin-Computers	68,000
10-10-61580	Admin-Asset Management Program	43,000
10-10-61590	Admin - Web Page/Community Channel	10,000
10-10-61600	Admin-Postage/Courier/Advertising	25,000
10-10-61610	Admin-Heat & Hydro	-
10-10-61640	Admin-Office & Equipment Maint	10,000
10-10-61650	Admin-Office Insurance - Building	8,200
10-10-61660	Admin-Bank Charges & Interest	7,000

ACCOUNT #S	ACCOUNT	2019 Budget
10-10-61670	Admin-Financial - Taxes Written Off	25,000
10-10-61675	uncollectable debt	1,000
10-10-61680	Admin-Office Capital	10,000
10-10-61690	MPAC	55,200
10-10-61700	Transfer to Reserve - 250 Clark	50,000
10-10-61710	Transfer to Reserve-General Funds	-
10-10-61720	Admin - Public Relations/transfer of excess to reserve	-
10-10-61730	Memberships & Association Dues	5,000
10-10-61750	Capital- Development misc. Fairview	-
10-10-61753	250 Clark-Building expenses	100,000
10-10-61754	250 Clark-Program Expense	20,000
10-10-61755	250 Clark Street-capital	25,000
10-10-61756	250 Clark Street Loan Payments	103,714
10-10-61757	Fitness Centre @250 Clark expense	15,000
10-10-61700	Transfer to reserve -250 Clark	-
	<b>Total General Government</b>	<b>1,124,893</b>
	<b>Protection to Persons &amp; Property</b>	
	<b>Fire Protection</b>	
10-15-62000	Fire Dept. - Answering Service	5,000
10-15-62010	Fire Dept.- Maintenance	10,000
10-15-62020	Fire Department - Operations	60,000
10-15-62030	Fire Dept. - Trucks	21,000
10-15-62040	Fire Dept. - Equipment	30,000
10-15-62050	Fire Dept.- Gratuity/Wardens	45,000
10-15-62061	Fire Dept- Health & Safety	3,000
10-15-62060	Fire Prevention	3,000
10-15-61500	Fire Prevention/Chief-Salaries	90,000
10-15-62062	fire administration clerk	-
10-15-62064	Fire hydrants & maintenance & water usage	-
10-15-62070	Capital - Fire	40,000

ACCOUNT #S	ACCOUNT	2019 Budget
10-15-62072	Fire Hall Loan Payment	75,103
10-15-62080	Fire Dept.- Transfer to Reserve	
	<b>Total Fire Protection</b>	<b>382,103</b>
	<b>Policing</b>	
10-50-62500	Policing - OPP	560,000
10-50-62510	Police Services Board	3,500
	<b>Total Policing</b>	<b>563,500</b>
	<b>Emergency Planning/By-Law Enforcement</b>	
10-50-62555	911 and Signage	1,000
10-50-62550	Emergency Planning	2,500
10-50-62560	Emergency Management- CEMC	25,000
10-50-62565	Accessibility	5,000
10-50-62580	By-Law Enforcement Officer/Prop Stds-wsib,etc wages & b	25,000
10-50-62585	BYLAW/PROPERTY STANDARDS EXPENSE	5,000
10-50-62600	Animal Control / Vet. Association	20,000
10-50-62720	Health & Safety	6,000
	<b>total Emergency planning &amp; By-law enforcement</b>	<b>89,500</b>
	<b>Building</b>	
10-45-62700	Building Inspector	118,000
10-45-62710	Building Inspector - Mat/Supplies	7,500
10-45-62715	CBO/Bylaw/Propstds vehicle exp	5,000
	<b>Total Building</b>	<b>130,500</b>
	<b>PUBLIC WORKS</b>	
	<b>Street Lights</b>	
10-20-63000	Street Lighting-Labour/Cont.Serv.	35,600
10-20-63010	Street Lighting - Mat/Supplies	-
10-20-63020	Street Lighting - Power	15,000
10-20-63025	Transfer to Street Light Reserves	
	<b>total Street Lights</b>	<b>50,600</b>
	<b>Public Works Administration</b>	
10-20-63040	Public Works - Training & Development	10,000
10-20-63050	Public Works - Labour Expenses	340,000
10-20-63060	Public Works - Mat/Supplies	55,000
10-20-63062	Public Works Buildings Utilities	20,000
10-20-63065	Public Works Admin. Mat/Supplies	4,000
10-20-63070	Public Works-Health and Safety supplies	3,000
10-20-63080	Public Works - 5 Year Study	5,000
	<b>total Public Works Administration</b>	<b>437,000</b>

ACCOUNT #S	ACCOUNT	2019 Budget
	<b>Sidewalks</b>	
10-20-63100	Sidewalks - Labour	4,500
10-20-63110	Sidewalks - Mat/Supplies	15,000
	<b>total Sidewalks</b>	<b>19,500</b>
	<b>Bridges &amp; Culverts</b>	
10-20-63200	Bridges & Culverts - Labour	16,000
10-20-63210	Bridges & Culverts - Mat/Supplies	20,000
10-20-63220	Brushing - Labour	7,500
10-20-63230	Brushing - Materials/Supplies	10,000
10-20-63240	Capital- Bridges & Culverts	25,000
	<b>total Bridges &amp; Culverts</b>	<b>78,500</b>
	<b>Roadside Maintenance</b>	
10-20-63260	Roadside Maintenance - Labour	12,000
10-20-63270	Roadside Maintenance - Mat/Supplies	15,000
	<b>total Roadside Maintenance</b>	<b>27,000</b>
	<b>Hardtop Maintenance</b>	
10-20-63310	Hardtop Maintenance - Labour	10,000
10-20-63320	Hardtop Maintenance - Mat/Supplies	20,000
	<b>total Hardtop Maintenance</b>	<b>30,000</b>
	<b>Loose Top Maintenance</b>	
10-20-63360	Loose Top Maintenance - Labour	30,000
10-20-63370	Loose Top Maintenance-Mat/Supplies	200,000
	<b>total Loose Top Maintenance</b>	<b>230,000</b>
	<b>Winter Control</b>	
10-20-63410	Winter Control - Labour	80,000
10-20-63420	Winter Control - Mat/Supplies	60,000
	<b>total Winter Control</b>	<b>140,000</b>
	<b>Safety Devices/CN Crossings</b>	
10-20-63460	Safety Devices/CN - Labour	6,000
10-20-63470	Safety Devices/CN - Mat/Supplies	16,000
	<b>total Safety Devices/CN Crossings</b>	<b>22,000</b>
	<b>Equipment</b>	
10-20-63510	2011 Freightliner - Labour	8,000
10-20-63520	2011 Freightliner - Mat/Supplies	25,000
10-20-63530	2015 GMC 4X4 Truck-labour	1,500
10-20-63540	2015 GMC 4X4 Truck -mat /supplies	7,500
10-20-63550	2013 Freightliner Truck - Labour	8,000
10-20-63560	2013 Freightliner Truck - Mat/Supp	25,000
10-20-63570	2009 Half Ton - labour	500
10-20-63580	2009 Half ton -Mat/supp	5,000
10-20-63590	2015 GMC Truck - Labour	1,000
10-20-63600	2015 GMC Truck - Mat/Supp	5,000
10-20-63625	Backhoe-CAT 420 -labour	1,000
10-20-63626	Backhoe-CAT 420-material/supplies	5,000
10-20-63630	96 Backhoe - Labour	1,500
10-20-63640	96 Backhoe - Materials/Supplies	5,000
10-20-63650	99 Grader Champion - Labour	6,000
10-20-63660	99 Grader Champion - Mat/Supplies	35,000
10-20-63670	Float - Labour	1,000
10-20-63680	Float - Materials/Supplies	1,000

ACCOUNT #S	ACCOUNT	2019 Budget
10-20-63690	Steamer - Labour	100
10-20-63700	Steamer - Materials/Supplies	500
10-20-63710	Trackless Kubota - sidewalk sander - Labour	2,000
10-20-63720	Trackless - sidewalk sander- Mat/Supplies	5,000
10-20-63730	Lawn Equipment - Labour	1,000
10-20-63740	Lawn Equipment - Material/Supplies	6,000
10-20-63750	Other Equipment - Labour	1,000
10-20-63760	Other Equipment - Mat/Supplies	1,000
10-20-63770	2014 Freightliner - Labour	7,000
10-20-63780	2014 Freightliner - Mat/Supplies	30,000
	<b>total Equipment</b>	<b>195,600</b>
	<b>Downtown-B.I.A.</b>	
10-20-63810	Downtown - Labour	2,000
10-20-63820	Downtown - Materials/Supplies	5,000
	<b>total Downtown- B.I.A.</b>	<b>7,000</b>
	<b>Capital</b>	
10-20-63790	Equipment - Capital Purchases	10,000
10-20-63850	Capital - Labour	-
10-20-63860	Capital - Materials/Supplies	1,750,000
10-20-63870	Transfer for Infrastructure Reserve	400,000
10-20-63880	Transfer to Reserve - Public Works Capital Equipment	20,000
10-20-63890	Capital	274,000
10-20-63895	Capital-Gas Tax Projects	225,000
10-20-63885	Transfer to Reserve -Accrued Pit Closure Costs	4,500
	<b>Total Capital</b>	<b>2,683,500</b>
	<b>Crossing Guard</b>	
10-50-63900	Crossing Guard - Labour / Benefits	5,300
10-50-63910	Crossing Guards - Mat/Supplies	
	<b>total Crossing Guard</b>	<b>5,300</b>
	<b>ENVIRONMENTAL SERVICES</b>	
	<b>Conservation Authority</b>	
10-50-64730	NB Mattawa Conservation Levy	342
10-50-64740	Source Protection Plan	
	<b>total Conservation Authority</b>	<b>342</b>
	<b>Garbage Collection</b>	

ACCOUNT #'S	ACCOUNT	2019 Budget
10-25-64800	Garbage Collection - Labour	73,500
10-25-64810	Garbage Collection - Mat/Supplies	2,000
10-25-64830	Garbage Vehicle Expense	20,000
10-25-64840	Garbage - Capital	-
10-25-64850	Garbage - Transfer to Reserve	5,000
	<b>total Garbage Collection</b>	<b>100,500</b>
	<b>Landfill Site</b>	
10-25-64860	Landfill-building & capital	5,000
10-25-64900	Landfill Site - Labour	32,000
10-25-64910	Landfill Site - Material/Supplies	15,000
10-25-64920	Landfill Site Equipment Expenses	5,000
10-20-63610	710 Backhoe - Labour	1,000
10-20-63620	710 Backhoe - Material/Supplies	5,000
10-25-64930	Hazardous Waste	3,000
10-25-64940	Recycling Program	85,000
10-25-64950	Landfill - Accrued Closure Costs	1,000
10-25-64960	Landfill Site C of A Amendment	-
10-25-64965	Landfill site Maintenance as per C of A	74,000
10-25-64970	Landfill Site-Transfer to Reserve	10,000
	<b>Total Landfill Site</b>	<b>236,000</b>
	<b>Health Services</b>	
10-60-65000	Health Unit	105,553
	<b>total Health Services</b>	<b>105,553</b>
	<b>Cemetery</b>	
10-85-65100	Cemetery -Service Labour-Interment	20,000
10-85-65110	Cemetery - Service Materials-Interment	400
10-85-65120	Cemetery- Maintenance Labour	10,000
10-85-65130	Cemetery- Maintenance Material	5,000
10-85-65140	Cemetery - Transfer to Reserve	-
10-85-65150	Cemetery - Capital	2,000
10-85-65155	Cemetery-Vault	400
10-85-65160	Cemetery - Admin	2,500
	<b>total Cemetery</b>	<b>40,300</b>
	<b>Ambulance</b>	
10-60-65220	Land - Ambulance	95,000
	<b>total Ambulance</b>	<b>95,000</b>
	<b>Medical Centre/Health Centres</b>	
10-60-65300	Medical Centre - Labour	-
10-60-65310	Medical Centre - Material/Supplies	-
10-60-65320	Medical Centre- Transfer to Reserve	-
10-60-65330	Medical Centre -Powassan Town Square	53,100



ACCOUNT #S	ACCOUNT	2019 Budget
10-60-65350	NORTH BAY REGIONAL HEALTH CENTRE	37,359
10-60-65360	Sudbury Health Center	1,363
	<b>total Medical Centre/Health Centres</b>	<b>91,822</b>
	<b>Social Services</b>	
10-60-66100	District Social Services DSAB	143,268
10-60-66200	Eastholme - Levy	99,065
10-60-66240	Eastholme Expansion - Loan Interest	
	<b>total Social Services</b>	<b>242,333</b>
	<b>RECREATION</b>	
	<b>Parks</b>	
10-55-67000	Parks - Labour	15,000
10-55-67005	Playground Inspection Expense	500
10-55-67010	Parks - Material/Supplies	10,000
10-55-67020	Parks - Canada Day	12,000
10-55-67030	playground equipment	1,000
	<b>total Parks</b>	<b>38,500</b>
	<b>Pool</b>	
10-55-67100	Pool - Labour	26,000
10-55-67110	Pool - Material and Supplies	16,000
10-55-67112	Pool Utilities	8,000
10-55-67115	Pool Chemicals	8,000
	<b>total Pool</b>	<b>58,000</b>
	<b>Outdoor Rink/Beach/SHCC</b>	
10-55-67200	Outdoor Rink - Labour	1,500
10-55-67210	Outdoor Rink - Materials/Supplies	-
10-55-67300	Beach - Labour	1,000
10-55-67310	Beach - Material/Supplies	1,200
10-55-67400	S.H.C.C. - Labour	1,200
10-55-67410	S.H.C.C. Materials/Supplies	6,500
	<b>total Outdoor Rink/Beach/SHCC</b>	<b>11,400</b>
	<b>Recreation Administration</b>	
10-55-67500	Recreation - Fund Raising	800
10-55-67510	Recreation- GAP Program	25,000
10-55-67600	Recreation - Admin - Labour	40,000
10-55-67610	Recreation - General Exp. - Mat/Supplies	1,000
10-55-67620	Recreation - Transfer to Reserve	-
10-55-67640	Recreation - Members Travel Expense	-
10-55-67650	Recreation Buildings. - Repair & Maint	6,000
10-55-67900	Recreation-Major Projects	2,000
10-55-67910	Recreation-Rec.Intern	-
10-55-67920	Recreation-Activities Expenses	4,000
	<b>total Recreation Administration</b>	<b>78,800</b>
	<b>Recreation Facilities/Library</b>	
10-65-66030	TC Seniors Hall -	4,000
10-80-67700	Sportsplex Levy	470,286
10-75-67730	T.C.C.C. Levy	143,208

ACCOUNT #S	ACCOUNT	2019 Budget
10-10-61055	Maple Syrup Festival expenses	25,000
	Bikers Battling Cancer Event	-
10-65-67800	Library Levy	94,527
10-65-67820	Library expansion	-
10-65-66000	Golden Sunshine Hall - Labour	-
10-65-66010	Golden Sunshine Hall - Mat/Supplies	-
10-65-67680	Legion Building Labour/Mat/Supplies	50,000
10-65-57700	Municipal Logo Merchandise expense	4,000
	<b>total Recreation Facilities/Library</b>	<b>791,021</b>
	<b>TROUT CREEK COMMUNITY CENTRE EXPENSES</b>	
	<b>TCCC Salary &amp; Benefits</b>	
10-75-61500	TCCC Salaries	90,000
10-75-61510	TCCC Benefits	12,000
10-75-61516	Bar & Catering Labour tccc	7,500
	<b>Total Salaries &amp; Benefits</b>	<b>109,500</b>
	<b>Operations TCCC</b>	
10-75-61800	Supplies	7,000
10-75-61820	Maintenance	27,000
10-75-61610	Hydro	30,000
10-75-61620	Natural Gas	6,000
10-75-61550	Telephone	2,700
10-75-61560	Audit & Legal	1,850
10-75-61650	TCCC Insurance	11,000
10-75-61830	Carnival	10,000
10-75-61840	Socials Expense - Spring	4,000
10-75-61850	Canteen Expenses	500
10-75-61860	Kitchen/catering supplies-upstairs	1,000
10-75-61865	Bar Expenses	12,000
10-75-61870	Fees	3,000
	<b>Total Operations TCCC</b>	<b>116,050</b>
	<b>Capital TCCC</b>	
10-75-61880	Capital TCCC	20,000
10-75-61883	RINC Project-Loan Principal Expense	30,000
10-75-61884	RINC Project-Loan Interest Expense	9,000
10-75-61890	Transfer to TCCC Reserve	5,000
10-75-99999	Surplus/Deficit TCCC	(14,942)
	<b>Total Capital TCCC</b>	<b>49,058</b>
	<b>Total TCCC Expenses</b>	<b>274,608</b>
	<b>SPORTSPLEX EXPENSES</b>	
	<b>Salaries &amp; Benefits</b>	
10-80-61500	Salaries	165,000
10-80-61510	Benefits	14,000
10-80-61515	Sportsplex Bar Labour/Exp	7,000
10-80-61500	Accrued Overtime	-
10-80-61910	Clothing Allowance	1,000
	<b>Total Salaries &amp; Benefits</b>	<b>187,000</b>

ACCOUNT #'S	ACCOUNT	2019 Budget
	<b>Operations</b>	
10-80-61610	Hydro	100,000
10-80-61620	Heat-Natural Gas	22,000
10-80-61630	Heat-Oil	-
10-80-61920	Water and Sewer	15,000
	<b>Total Operations</b>	<b>137,000</b>
	<b>Equipment</b>	
10-80-61930	Zamboni-Repairs & Maintenance	10,000
10-80-61940	Equipment Repairs and Maintenance	7,000
10-80-61945	Equipment Supplies	3,000
	<b>Total Equipment</b>	<b>20,000</b>
	<b>Building</b>	
10-80-61950	Building-Repairs and Maintenance	60,000
10-80-61960	Building-supplies	10,000
10-80-61650	Insurance	18,000
10-80-61970	Mat Rentals	1,000
10-80-61680	Building Capital Improvements	
	<b>Total Building</b>	<b>89,000</b>
	<b>Bar -Alcohol Expenses</b>	
10-80-61982	Bar supplies /expenses	18,000
		<b>18,000</b>
	<b>Administration</b>	
10-80-61550	Telephone	1,000
10-80-61555	Office Expenses	8,000
10-80-61560	Audit and Legal	2,000
10-80-61980	Administration-office staff	2,000
10-80-61983	Sportsplex Fundraising Expense	10,000
10-80-61985	Staff training	1,000
10-80-61990	zamboni/dehumidifier loan payments	21,000
10-80-61883	Construction Loan Principal payments	110,000
10-80-61884	Construction Loan Interest payments	25,000
	<b>Total Administration</b>	<b>180,000</b>
	<b>Sportsplex Capital</b>	
10-80-61880	Capital	-
10-80-61885	Capital-& Grant Expenses	-
10-80-61995	Transfer to Reserves	-
10-80-99999	Surplus/Deficit Account	77,986
	<b>Total Sportsplex Capital</b>	<b>77,986</b>
	<b>TOTAL SPORTSPLEX EXPENSES</b>	<b>708,986</b>
	<b>Historical</b>	
10-65-67930	Centennial Book and Events ** new	
10-65-67950	Historical Building - Labour	-

ACCOUNT #S	ACCOUNT	2019 Budget
10-65-67960	Historical Building - Mat/Supplies	-
10-55-67030	Centennial Gazebo	5,000
	<b>total Historical</b>	<b>5,000</b>
	<b>Planning &amp; Economic Development</b>	
10-70-68000	Planning & Development - Labour	22,000
10-70-68005	Planning Consultants	15,000
10-70-68010	Planning & Development - Mat/Supp	15,000
10-70-68020	Green Plan	250
10-70-68040	Economic Development-MOPED	5,000
10-70-68050	Economic Development Position-MOPED	15,100
	transfer from Sign reserve	(10,000)
10-70-68140	Strategic Plan & Signs	10,000
	<b>total Planning &amp; Economic Development</b>	<b>72,350</b>
	<b>B.I.A./Tile Drainage/Misc.finance accounts</b>	
10-10-68400	B.I.A. - Labour	
10-10-68410	B.I.A. - Material/Supplies	5,000
10-10-69500	Interest Accrued Expense	
	Surplus/Deficit Account less adjustments per audit	(878,772)
	<b>total B.I.A./Tile Drainage/Misc.finance accounts</b>	<b>(873,772)</b>
	<b>TOTAL EXPENSES</b>	<b>8,293,239</b>
	<b>TOTAL REVENUES</b>	<b>(8,293,239)</b>
	<b>GRAND TOTAL (REVENUES LESS EXPENSES)</b>	<b>(0)</b>
	<i>(Surplus)/Deficit</i>	

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**

By-Law Number 2019-11

---

Being a by-law to close up highways for the purpose of the Powassan Maple Syrup Festival

---

**WHEREAS** Section 27(1) of the Municipal Act 2001, provides that a municipality may pass by-laws in respect of a highway only if it has jurisdiction over the highway; and;

**WHEREAS** Main Street, Memorial Park Drive, Clark Street, Edward Street and King Street are municipally maintained roads; and

**WHEREAS** the safety of residents, pedestrians and vehicular traffic are of the utmost importance;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Municipality of Powassan hereby enacts as follows:

- a. That no vehicular traffic be permitted in the locations listed below for the specific purpose of the Powassan Maple Syrup Festival:
  - a. Main Street from just north of Oshell's ValuMart to the Main Street bridge north of the Sportsplex, and
  - b. Memorial Park Drive (East and West) from Edward Street to Armstrong Avenue
  - c. Edward Street from the south side of Clark Street to just past King Street

Beginning at 7 am and ending at 4 pm on Saturday, April 27, 2019

3. That Schedule 'A' attached hereto and forming part of this by-law detail the aforementioned routes
4. That this by-law become effective upon adoption;

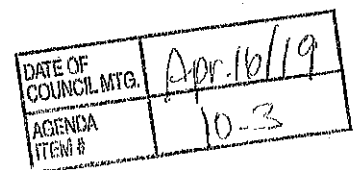
**READ a FIRST, SECOND and a THIRD and FINAL** time this the 16<sup>th</sup> day of April, 2019.

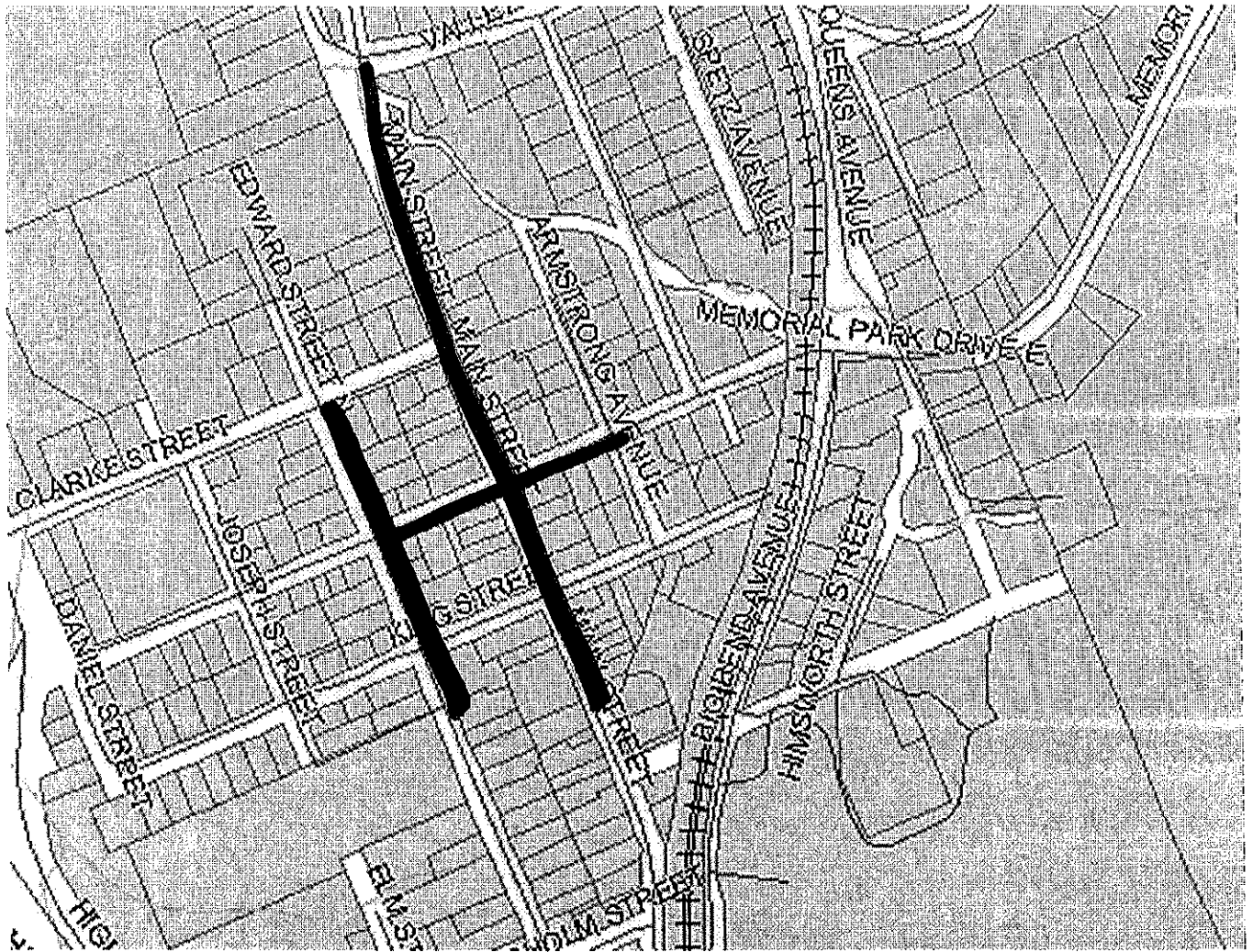
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Mayor

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CAO-CLERK-TREASURER







**NEAR NORTH PALLIATIVE CARE NETWORK**

2025 Main Street West, North Bay, Ontario, P1B 2X6

Phone: (705) 497-9239 1-800-287-9441 Fax: (705) 497-1039

E-mail: [office@nnpcn.com](mailto:office@nnpcn.com)

Website: [www.nnpcn.com](http://www.nnpcn.com)

April 01<sup>st</sup>, 2019

Dear Madam/Sir:

This is a special year in our community: Near North Palliative Care Network is celebrating its 10<sup>th</sup> Live Butterfly Release Fundraiser to help provide free palliative care and bereavement support services in your community.

Help us celebrate this important landmark by supporting the 10<sup>th</sup> **Live Butterfly Release Fund Raiser** to be held on Saturday, July 13<sup>th</sup>, 2019, 11 AM to 1 PM, at the Kiwanis Band Shell, at the waterfront on Memorial Drive in North Bay. This event will honour and celebrate the memory of all your departed loved ones and funds raised will allow the NNPCN to continue to provide free palliative care and bereavement support services in your community.

We are seeking your support in 3 ways; financial contributions, in kind donations, and/or the purchase of butterflies to be released on the day of this significant event. **Your donation will allow the NNPCN to continue to provide services to the vulnerable sector throughout the year.** All donations are greatly appreciated and will stay in your community to support those in need.

All financial contributions and in kind donations will be recognized on our website. Deductible income tax receipts will be issued for financial donations. Your logo will be published in the program for the event and perennially on our Facebook and Website Sponsors Pages. Sponsors' logos are given weekly visibility on our social media. Butterflies purchased will be available on July 13<sup>th</sup> at the waterfront, so you may join us to release them as you remember your loved ones. Butterflies cost \$30 each, or 4 for \$100.00, and can be purchased online at [www.nnpcn.com](http://www.nnpcn.com) and click "donate today". For in kind donations, please contact our office.

Thank you for considering this request. We look forward to hearing from you soon! If you have any questions, please do not hesitate to contact the office at **(705) 497-9239** or email [office@nnpcn.com](mailto:office@nnpcn.com).

Sincerely,

*Monica Do Coutto Monni*

Monica Do Coutto Monni, B.A. Pol.Sci. M. Psych.  
Executive Director  
Near North Palliative Care Network

*NNPCN is your Community Visiting Hospice, since 1987. We go where our clients are.*

(see over)

DATE OF COUNCIL MTG.	Apr 16/19
AGENDA ITEM #	12-1

**Confidentiality.** The information contained in this communication is private and confidential, intended only for the named recipient(s). If received in error, please notify the sender by telephone immediately and keep the information in a secure manner until further direction is given by the sender. Do not copy the information or disclose it to any other person.

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Charitable Organization. B.N. : 892020884RR0001. Registration Date : 1995 April 01

(OFFICE) - 2/5/2019

**TO DONATE ONLINE, GO TO:**

<http://nnpcn.com/donatetoday/>

<https://www.canadahelps.org/en/charities/near-north-palliative-care-network-nipissing-parry-sound/>

**OR SEND YOUR DONATION TOGETHER WITH THIS PAGE TO OUR OFFICE AT:**

**Near North Palliative Care Network  
2025 Main Street West,  
North Bay ON,  
P1B 2X6**

**PLEASE FILL YOUR INFO HERE:**

Yes,  I am pleased to support the Near North Palliative Care Network.

Contact \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

Suite/Unit# \_\_\_\_\_ City \_\_\_\_\_

Postal Code \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

*Charitable Organization. B.N. : 892020884RR0001. Registration Date : 1995 April 01*

The NNPCN looks forward to many more years of service to your community. Thank you for your support.



• Municipal Planning Services Ltd. •

**MEMORANDUM**

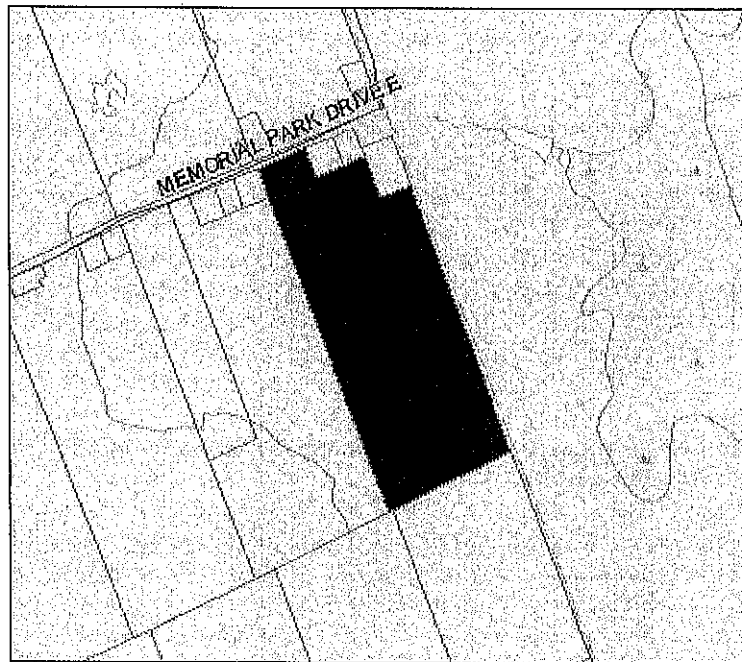
**To:** Mayor McIsaac and Members of Council  
**Copy:** Ms. Kimberly Bester, Deputy-Clerk  
**From:** Chris Jones MCIP, RPP  
**Date:** April 11, 2019  
**Re:** Pre-consultation for ZBA to Permit Yurt Rentals

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**BACKGROUND**

The Municipality has received a request from the owner of Part Lot 1, Concession 12, located at 1175 Memorial Park Drive to establish a yurt rental business. The subject lands have a total lot area of approximately 38.4 ha (95 acres) and the owner wishes to conduct a farm operation in conjunction with the yurt rental business. The subject lands are shown in Figure 1:

**Figure 1 – Subject Lands**



Attached at Appendix 1 is the applicant's conceptual site plan illustrating how the yurt rental business and farm operation would be located on the subject lands.

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• Municipal Planning Services Ltd. •

Chris D. Jones BES, MCIP, RPP  
51 Churchill Drive, Unit 1  
Barrie, Ontario  
(705) 725-8133

DATE OF COUNCIL MTG.	Apr. 16/19
AGENDA ITEM #	12.2

A yurt is a circular, tent like structure that originated in Central Asia and is used for habitable purposes.

In the municipality's zoning by-law, similar defined uses might be a "camping establishment" or a "tourist establishment".

The subject lands are zoned Rural (RU) and do not permit camping or tourist commercial uses. The subject lands are also designated Rural in the Municipality's Official Plan. Under Section 5.7.1 of the Official Plan, tourist establishments are identified as a permitted use. However, Section 5.7.4 of the Plan generally discourages non-agricultural land uses where such uses could adversely impact existing agricultural operations.

### **BUSINESS DESCRIPTION AND OPERATION**

For the purpose of pre-consultation I posed several questions to the proponent in an effort to better understand the proposed business and its operation. These questions and the proponent responses are provided below.

#### **1. What is the business plan?**

Proponent response – "Not sure what you're asking for here, would you like a copy of our entire business plan or just the Yurt rental portion? Or are you looking for a quick breakdown?"

#### **2. How will the yurt business operate and who is the market? Is it similar to a campground?**

Proponent response – "The Yurt Business will operate more like a bed and breakfast then it will like a Campground, we will be promoting our rentals as an "experience". Customers will make their rental through us or though the air BnB website. Upon arrival they will check in with us, items we provide for their stay will be set up already at the Yurt. Our primary market will be to folks looking to get into the North and have a unique experience or a private getaway, while we will not exclude families, our main market is more younger to middle aged folks from Southern Ontario looking for a truly unique rural experience while the term "glamping" is used in marketing, its less like camping and more like cottage rental. Additionally to that we will be marketing as agri-tourism allowing people to stay on site of a working farm having opportunities to experience the farm first hand, purchase products grown and harvested on site."

#### **3. What is the extent of service and/or amenities provided by the owner/operator in operation of a successful yurt rental business?**

Proponent response – "Yurts will be equipped with bed or beds (depending on the size of the yurt) with fresh sheets, pillows and blankets. We will provide sealed potable water in the form of bottled culligan style jugs. Yurts equipped with woodstoves (WET certified and inspected) will be provided seasoned firewood to burn. Each Yurt will be equipped with a mobile power pack for lighting and cell phone charging. Guests will be encouraged to shop at our roadside stand to purchase fresh produce, and meats, and eggs which are all grown on site. Each yurt will have

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• *Municipal Planning Services Ltd.* •

**Chris D. Jones BES, MCIP, RPP**  
**51 Churchill Drive, Unit 1**  
**Barrie, Ontario**  
**(705) 725-8133**

available to them a picnic table outside, a BBQ for cooking and meals and a fire pit for evening enjoyment."

**4. The conceptual site plan identifies 5 areas as proposed areas for yurts. How will customers access these areas?**

Proponent response – "We have an extensive road & trail system for accessing these parts of our property for farm use, guests will make use of these roads or trails to access the Yurts, the initial areas identified by the pond, front of property and at the bush line of our woodlands can be accessed by vehicle or walking. The sites identified in the woodlands will be foot access only. These sites are future expansion sites providing the business is successful. Our main sites will be accessible by vehicle or on foot, we will be working hard to ensure that we have at least one Yurt which is AODA compliant for guests mobility issues."

**5. Will customers have access to potable water and sanitary facilities in each of these 5 areas? What are the design specs for water supply and sanitary facilities?**

Proponent response – "We will be constructing two 10x10 washroom facilities for guests to communally use for the rentals of the Yurts at the front of the property. Each facility will be equipped with composting toilets, hand washing station, and shower. Water for hand washing and drinking will be potable culligan jugs. Future Yurts in the woods will be each equipped with an outhouse style washroom facility with proper hand washing station and private outdoor shower."

**6. Are customers proposed to have open fires for cooking or amenity purposes?**

Proponent response – "Each Yurt site will be equipped with a firepit ring for open fire for their enjoyment, guests will be provided BBQ for their cooking requirements but will not be discouraged from roasting some hot dogs or marshmallows if they desire. All local fire laws will be followed including fire permits and extinguishing devices."

**7. Will this use be compatible with other land uses proposed on the farm i.e. livestock?**

Proponent response – "When mapping out our site plan for the Yurts, we purposely planned to make use of land that was not suitable for agriculture so it did not impact our farming activities."

**8. Will the use be compatible with adjacent rural residential uses and one industrial zoned use? It is noted that the subject lands are also proximate to a Source Protection Area.**

Proponent response – "Yes, where near a water source we will be using composting toilets instead of traditional pit style outhouses so not have any environmental impact. We took consideration of our neighbors and the Yurts areas do not encroach on neighboring property's, and that line of site is blocked by either woodlands or other natural features. The atmosphere that we are trying to create for our guests is one of quiet and private enjoyment. The industrial zoned property is boarded on three sides by extensive woodlands and on one side by a residential lot. Each Yurt will be positioned more then 500 feet away from any home."

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**9. How will liability matters be addressed with respect to the business, the farm and private property?**

Proponent response – "We currently have Farm insurance through our insurance provider, when we begin rentals, we will be adding additional coverage for rentals and guests on site. We have already had these discussions with our insurance provider and these additional coverages will cover guest rentals, and guests on our farm."

**ANALYSIS**

Prior to preparing this report I have not had an opportunity to see this site, however the aerial photo suggests the subject lands are primarily wooded with the exception of an area in the southern extent of the parcel that appears to be used for agricultural purposes.

The Township's Official Plan as well as the Provincial Policy Statement support the integration of tourist commercial uses in rural area, and the applicant's responses summarized in this report certainly suggest the objective is to offer a unique recreational opportunity.

From a land use perspective I consider the proposed use to be similar to a campground or cabin rental business perhaps with the exception that such businesses typically offer other amenities or services, whereas the proposed use appears to be focused solely on the yurt rental and the offer of farm products.

**MOVING FORWARD**

At this stage, it is recommended that Council provide the proponent with direction on whether the proposed yurt rental business is the type of tourist commercial use that Council wishes to support and encourage in the municipality and in this location. On this basis Council has the following options to consider:

1. That Council does not view the proposed use to be an appropriate rural land use in the manner presented; or,
2. That Council may consider the proposal on a limited scale and on the basis of a 3-year temporary use subject to public consultation as authorized under the Planning Act.

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**Chris D. Jones BES, MCIP, RPP**  
51 Churchill Drive, Unit 1  
Barrie, Ontario  
(705) 725-8133

**RECOMMENDATION**

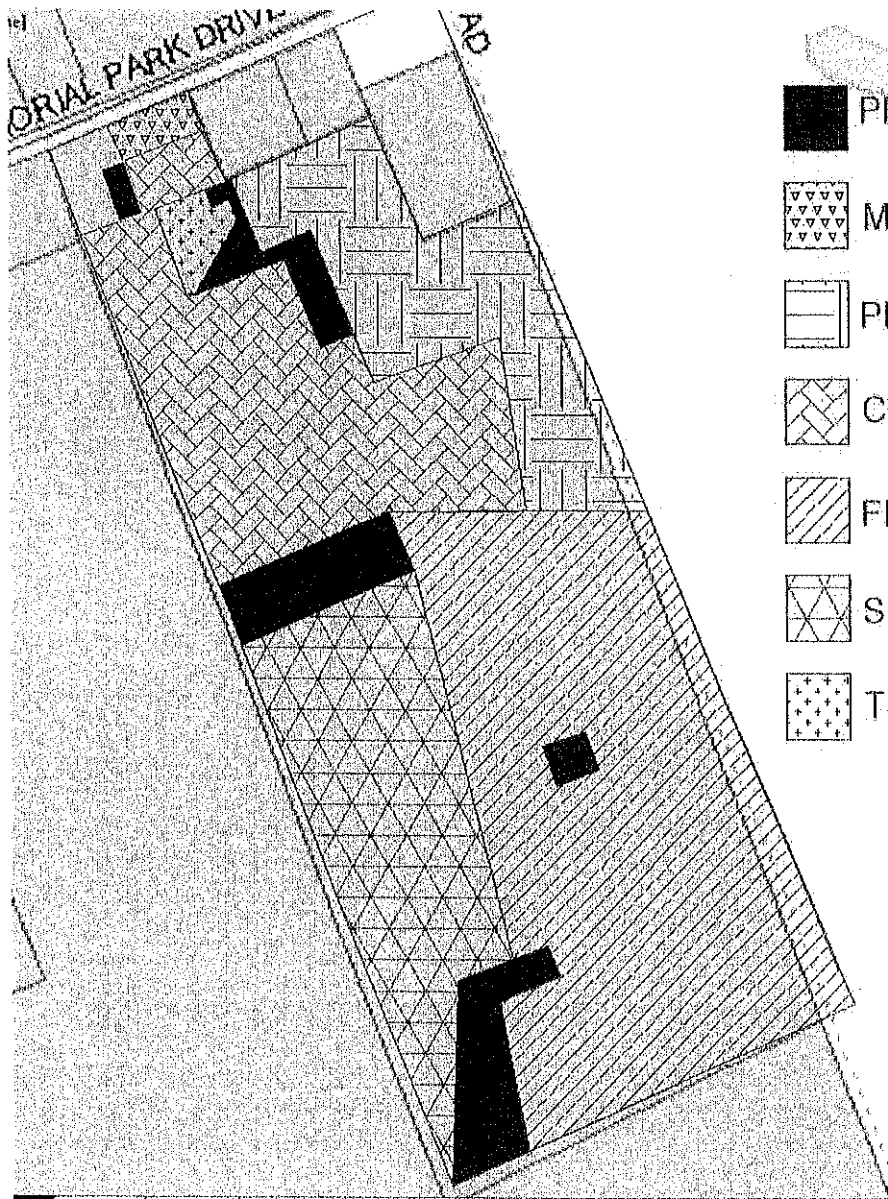
It is recommended that Council resolve to choose one of the following options so the proponent has an understanding of Council's level of support for the proposed use.



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Chris Jones, MCIP, RPP

• Appendix 1 •



■ PROPOSED YURT AREAS

▤ MARKET GARDEN

▨ PIG PASTURE

▩ CATTLE PASTURE

▧ FIREWOOD LOT

▦ SUGAR BUSH

▧ TROUT POND

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>									
8792	04/09/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	04/09/19	\$2,409.97	\$2,409.97	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$45,576.56)
200210054174 419	04/09/19	HYDRO @ 250 CLARK			\$3,318.94				
8835	04/09/19	MAUREEN LANG, , TROUT CREEK, ON, P0H 2L0	04/09/19	\$342.21	\$342.21	10-10-61530	CONVENTION/TRAINING	\$0.00	(\$4,668.31)
1800022967	04/09/19	MUNICIPAL PROPERTY ASSESSMENT CORP, 1340 PICKERING PARKWAY, SUITE 101, PICKERING, ON, L1V 0C4	04/09/19	\$13,802.18	\$13,802.18	10-10-61690	MPAC	\$0.00	(\$13,802.18)
8873	04/08/19	MUNICIPAL WORLD INC., 42860 SPARTA LINE, UNION, ON, N0L 2L0	04/08/19	\$1,006.96	\$1,006.96	10-10-61040	ELECTIONS	\$0.00	\$0.00
139861-2	04/08/19	DISPUTED			\$1,118.19				
8890	04/09/19	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	04/09/19	\$59.88	\$59.88	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$45,576.56)
99106	04/09/19	MAT RENTALS			\$78.14				
8912	04/09/19	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0	04/09/19	\$53.94	\$53.94	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$5,914.30)
24770	04/08/19	COFFEE			\$7.57	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$2,648.82)
24537	04/08/19	BEE NIGHT PD DAY			\$62.34				
8946	04/09/19	R&D RECYCLING, 1926 Hwy 17 WEST, NORTH BAY, ON, P1B 8G5	04/09/19	\$100.00	\$100.00	10-10-24500	A/R OTHER	\$0.00	(\$127,474.99)
136133	04/09/19	A/R OTHER MAPLE RIDGE RECYCLING			\$740.22				
8975	03/31/19	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	03/31/19	\$819.22	\$819.22	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$23,150.65)
MAR19LIB	03/29/19	MARCH - LIB			\$423.25	10-10-61020	COUNCIL OTHER	\$0.00	(\$903.86)
MAR19ML2	03/29/19	ROYAL CDN LEGION - AD IN MEMORIAL BOOK			\$105.00	10-10-61510	BENEFITS	\$0.00	(\$7,037.70)
MAR19KB	03/31/19	DENTIST - KB			\$727.06	10-10-61530	CONVENTION/TRAINING	\$0.00	(\$4,668.31)
MAR19CM	03/31/19	SHERATON - OGRA - CM			\$422.30	10-10-61530	CONVENTION/TRAINING	\$0.00	(\$4,668.31)
MAR19ML3	03/31/19	AMCTO - ML			\$305.28	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$5,914.30)
MAR19LM5	03/31/19	TANGR ANNUAL FEE			\$100.00	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$5,914.30)
MAR19ML	03/31/19	DIABETES ASSOC - RE: KH			\$75.00	10-10-61660	BANK CHARGES &	\$0.00	(\$1,101.24)
MAR19LM4	03/31/19	ANNUAL FEE - VISA			\$75.00	10-10-61660	BANK CHARGES &	\$0.00	(\$1,101.24)
MAR19ST	03/31/19	VISA ANNUAL FEE - ST			\$67.87	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$45,576.56)
MAR19LM2	03/31/19	AMAZON - FOLDING UTILITY TABLE			\$203.61	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$45,576.56)
MAR19LM3	03/31/19	AMAZON - 3 FOLDING TABLES			\$198.28	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$45,576.56)
MAR19LM6	03/31/19	AMAZON - STACKING CHAIRS			\$101.79	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$2,648.82)
MAR19KH	03/31/19	GS DYE - MARCH BREAK			\$17.02	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$2,648.82)
MAR19KH3	03/31/19	CARTERS - MARCH BREAK			\$75.64	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$2,648.82)
MAR19KH4	03/31/19	MICHAELS - MARCH BREAK			\$42.55	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$2,648.82)
MAR19KH5	03/31/19	MICHAELS - MARCH BREAK			\$13.62	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$2,648.82)
MAR19KH6	03/31/19	KRAUSE FARMS - MARCH BREAK			\$13.62	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$2,648.82)
9080	04/08/19	RECEIVER GENERAL - PAYROLL DEDUCTIONS, , , ,	04/08/19	\$7,477.32	\$7,477.32	10-10-33200	A/P FIT	\$0.00	(\$3,330.46)
PR960	04/08/19	Payroll from 3/23/2019 to 4/6/2019			\$3,408.22	10-10-33210	A/P PIT	\$0.00	(\$1,606.63)
PR960	04/08/19	Payroll from 3/23/2019 to 4/6/2019			\$2,395.36	10-10-33220	A/P EI	\$0.00	(\$1,461.66)
PR960	04/08/19	Payroll from 3/23/2019 to 4/6/2019			\$5,834.22	10-10-33230	A/P CPP	\$0.00	(\$2,862.56)
PR960	04/08/19	Payroll from 3/23/2019 to 4/6/2019			\$19,115.12				

DATE OF COUNCIL MTG.	Apr. 16. 19
AGENDA ITEM #	15



**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9121 328	04/09/19	SHELLEY BASTAIN, 2240B ALSACE RD, POWASSAN, ON, P0H 1Z0 04/09/19 OFFICE CLEANING	04/09/19	\$610.56	\$610.56	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$2,426.09)
9589 AR559520	04/08/19	NORTHERN BUSINESS SOLUTION, 1180 CASSELLS STREET, NORTH BAY, ON, P1B 4B6 04/08/19 PER COPY CHARGE	04/08/19	\$567.23	\$567.23	10-10-61600	POSTAGE/COURIER/COPI	\$0.00	(\$5,427.19)
9653 17218	04/09/19	PURDON'S HEATING & ELECTRICAL INC, 487 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0 04/09/19 LEAK AND VENT REPAIR	04/09/19	\$269.49	\$269.49	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$45,576.56)
9758 845520060017196 1585230-1 1585525-0	04/08/19	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9 04/08/19 A/R SPORTSPLEX CURLING CLUB SHARE SAT 04/08/19 BELL TV - FITNESS CENTRE	04/08/19	\$54.62	\$54.62	10-10-23550	A/R SPORTSPLEX	\$0.00	(\$2,080.17)
10035 8343	04/09/19	OFFICE CENTRAL, 498 MARKLAND STREET BLDG 7, MARKHAM, ON, L6C 1Z6 04/09/19 DIRECTIONAL SIGN, PENS, BADGES 04/09/19 KEY TAGS 04/09/19 PAPER	04/09/19	\$82.77	\$82.77	10-10-61757	FITNESS CENTRE@250	\$0.00	(\$1,095.40)
10082 608914	04/09/19	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3 04/09/19 FIRE ALARM REPAIRS	04/09/19	\$158.60	\$158.60	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$5,914.30)
10093 65641	04/09/19	BRAD'S JANITORIAL SERVICES, 2059 MAPLE HILL RD, POWASSAN, ON, P0H1Z0 04/09/19 CLEANING	04/09/19	\$517.27	\$517.27	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$5,914.30)
10179 march 31 2019	04/09/19	AKFIT, 797 BARRYDOWNE, SUDBURY, ON, P3A3T6 04/09/19 ANNUAL MAINTENANCE	04/09/19	\$11.80	\$11.80	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$5,914.30)
10233 1132	04/09/19	SANDRA REED, ... 04/09/19 TIE DYE CLASSES	04/09/19	\$85.46	\$85.46	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$45,576.56)
10236 F53984469 G54007970 G54030811	04/09/19	LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0 04/09/19 RUN WIRE TO SERVER FROM GEN SET	04/09/19	\$682.41	\$682.41	10-10-61757	FITNESS CENTRE@250	\$0.00	(\$1,095.40)
10310 APRIL 9 2019	04/09/19	XEROX CANADA LTD., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5 04/09/19 PER COPY CHARGE 04/09/19 PER COPY CHARGE 04/09/19 PER COPY CHARGE	04/09/19	\$347.96	\$347.96	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$2,648.82)
		TRINA SIMPSON PALMIERI, ... 04/09/19 REIMBURSE FOR APRON CLASS	04/09/19	\$386.40	\$386.40	10-10-61755	250 CLARK ST-SCHOOL	\$0.00	(\$3,522.50)
				\$3,554.35	\$3,554.35			\$0.00	(\$5,914.30)
				\$3,946.95	\$3,946.95			\$0.00	(\$5,914.30)
				\$312.42	\$312.42			\$0.00	(\$5,914.30)
				\$3.68	\$3.68			\$0.00	(\$5,914.30)
				\$19.57	\$19.57			\$0.00	(\$5,914.30)
				\$372.75	\$372.75			\$0.00	(\$6,004.00)
				\$60.00	\$60.00			\$0.00	(\$6,004.00)
				\$60.00	\$60.00			\$0.00	(\$6,004.00)
				\$55,784.51	\$55,784.51			\$0.00	(\$6,004.00)

**Total GENERAL GOVERNMENT**

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>FIRE DEPARTMENT</b>									
8975	MAR19BM	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	03/31/19	\$91.93	\$91.93	10-15-62060	FIRE PREVENTION	\$0.00	(\$91.93)
9059	7057235253 419	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	04/08/19	\$78.11	\$78.11	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$9,563.92)
9962	OFC TRAINING	BENJAMIN MOUSSEAU, P.O. BOX 662, POWASSAN, ON, P0H1Z0	04/08/19	\$346.00	\$346.00	10-15-62060	FIRE PREVENTION	\$0.00	(\$91.93)
10082	608914	BRAD'S JANITORIAL SERVICES, 2059 MAPLE HILL RD, POWASSAN, ON, P0H1Z0	04/09/19	\$305.28	\$305.28	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$1,121.20)
10201	2019-03	NORTH BAY CENTRAL AMBULANCE COMMUNICATIONS CENTRE, C/O NBRHC, 50 COLLAGE DRIVE, NORTH BAY, ON, P1B 0A4	04/08/19	\$220.00	\$220.00	10-15-62000	FIRE DEPT. ANSWERING	\$0.00	(\$594.80)
<b>Total FIRE DEPARTMENT</b>									
<b>PUBLIC WORKS</b>									
8774	0172753, 173041	GIESLER MARINE LIMITED, BOX 217, POWASSAN, ON, P0H 1Z0	04/08/19	\$212.68	\$212.68	10-20-63700	STEAMER-	\$0.00	\$0.00
8792	200066782851 419	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	04/08/19	\$1,146.25	\$1,146.25	10-20-63020	STREET LIGHTING-HYDRO	\$0.00	(\$2,292.50)
<b>J &amp; J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0</b>									
8799	71779	04/09/19 GRADER REPAIRS	04/09/19	\$338.95	\$338.95	10-20-63626	BACKHOE CAT420	\$0.00	(\$5,807.23)
16661	71779	04/09/19 GRADER REPAIRS	04/09/19	\$758.13	\$758.13	10-20-63660	99 GRADER-	\$0.00	(\$7,199.10)
16669	16671	04/09/19 GRADER REPAIRS	04/09/19	\$137.99	\$137.99	10-20-63660	99 GRADER-	\$0.00	(\$7,199.10)
16671	16671	04/09/19 TRACKLESS REPAIRS	04/09/19	\$206.06	\$206.06	10-20-63720	TRACKLESS-KUBOTA-	\$0.00	(\$1,989.34)
		04/09/19 TRUCK REPAIRS	04/09/19	\$148.63	\$148.63	10-20-63780	2014 FREIGHTLINER-	\$0.00	(\$743.66)
<b>JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1</b>									
8806	520241	04/09/19 FUEL FOR 2014 FREIGHTLINER	04/09/19	\$198.90	\$198.90	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$4,177.82)
520656	520241	04/09/19 FUEL FOR 2014 FREIGHTLINER	04/09/19	\$144.19	\$144.19	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$4,177.82)
520241	520656	04/09/19 FUEL FOR 2011 FREIGHTLINER	04/09/19	\$198.90	\$198.90	10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$5,768.13)
520656	520243	04/09/19 FUEL FOR 2011 FREIGHTLINER	04/09/19	\$144.19	\$144.19	10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$5,768.13)
520243	520658	04/09/19 2014 CHEV FUEL	04/09/19	\$131.94	\$131.94	10-20-63540	2014 GMC -	\$0.00	(\$2,435.09)
520241	520656	04/09/19 2014 CHEV FUEL	04/09/19	\$13.67	\$13.67	10-20-63540	2014 GMC -	\$0.00	(\$2,435.09)
520656	520243	04/09/19 FUEL FOR 2013 FREIGHTLINER	04/09/19	\$198.91	\$198.91	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$7,293.13)
520243	520658	04/09/19 FUEL FOR 2013 FREIGHTLINER	04/09/19	\$144.18	\$144.18	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$7,293.13)
520243	520658	04/09/19 F150 FUEL	04/09/19	\$131.94	\$131.94	10-20-63580	2009 FORD 1/2 TON -	\$0.00	(\$1,069.94)
520243	520658	04/09/19 F150 FUEL	04/09/19	\$13.67	\$13.67	10-20-63580	2009 FORD 1/2 TON -	\$0.00	(\$1,069.94)
520243	520658	04/09/19 CHEV TRUCK FUEL	04/09/19	\$131.94	\$131.94	10-20-63600	2015 GMC-	\$0.00	(\$1,678.85)
520242	520658	04/09/19 CHEV TRUCK FUEL	04/09/19	\$13.67	\$13.67	10-20-63600	2015 GMC-	\$0.00	(\$1,678.85)
		04/09/19 FUEL FOR 710 BACKHOE	04/09/19	\$120.38	\$120.38	10-20-63620	710 BACKHOE-	\$0.00	(\$1,606.87)

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
520657	04/09/19	FUEL FOR 710 BACKHOE	04/09/19	\$27.70	\$27.70	10-20-63620	710 BACKHOE-	\$0.00	(\$1,606.87)
520242	04/09/19	CAT420 FUEL	04/09/19	\$361.14	\$361.14	10-20-63626	BACKHOE CAT420	\$0.00	(\$5,807.23)
520657	04/09/19	CAT420 FUEL	04/09/19	\$83.08	\$83.08	10-20-63626	BACKHOE CAT420	\$0.00	(\$5,807.23)
520242	04/09/19	FUEL FOR 96 BACKHOE	04/09/19	\$120.38	\$120.38	10-20-63640	96 BACKHOE-	\$0.00	(\$958.14)
520657	04/09/19	FUEL FOR 96 BACKHOE	04/09/19	\$27.70	\$27.70	10-20-63640	96 BACKHOE-	\$0.00	(\$958.14)
520242	04/09/19	FUEL FOR GRADER	04/09/19	\$601.92	\$601.92	10-20-63660	99 GRADER-	\$0.00	(\$7,199.10)
520657	04/09/19	FUEL FOR GRADER	04/09/19	\$138.49	\$138.49	10-20-63660	99 GRADER-	\$0.00	(\$7,199.10)
520243	04/09/19	LAWN EQUIPMENT-MATS/SUPPLIES	04/09/19	\$43.98	\$43.98	10-20-63740	LAWN EQUIPMENT-	\$0.00	(\$351.48)
520658	04/09/19	LAWN EQUIPMENT-MATS/SUPPLIES	04/09/19	\$4.55	\$4.55	10-20-63740	LAWN EQUIPMENT-	\$0.00	(\$351.48)
<b>8808</b>		<b>JOE JOHNSON EQUIPMENT INC, 2521 BOWMAN STREET, INNISFIL, ON, L9S 3V6</b>							
P00187	04/09/19	TRACKLESS REPAIR PARTS	04/09/19	\$107.43	\$107.43	10-20-63720	TRACKLESS-KUBOTA-	\$0.00	(\$1,989.34)
<b>8897</b>		<b>NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUDBURY, ON, P3E 4Z6</b>							
0213050	04/09/19	PW UNIFORM RENTALS	04/09/19	\$225.01	\$225.01	10-20-63060	PUBLIC WORKS-	\$0.00	(\$10,941.73)
0216811	04/09/19	PW UNIFORM RENTALS	04/09/19	\$225.01	\$225.01	10-20-63060	PUBLIC WORKS-	\$0.00	(\$10,941.73)
<b>8927</b>		<b>POWASSAN HOME HARDWARE &amp; AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0</b>							
STATEMENT	04/08/19	MISSSED INVOICE	04/08/19	\$17.77	\$17.77	10-20-63060	PUBLIC WORKS-	\$0.00	(\$10,941.73)
<b>8982</b>		<b>SPECTRUM TELECOM GROUP LTD, 132 IMPERIAL ROAD, NORTH BAY, ON, P1A 4M5</b>							
C1095424	04/09/19	PW RADIO AIR TIME	04/09/19	\$356.16	\$356.16	10-20-63060	PUBLIC WORKS-	\$0.00	(\$10,941.73)
<b>9032</b>		<b>W.S.CONRAD CONSTRUCTION, BOX 100, TROUT CREEK, ON, P0H 2L0</b>							
1311	04/09/19	TC SNOW PLOWING	04/09/19	\$992.16	\$992.16	10-20-63410	WINTER CONTROL-	\$0.00	\$0.00
<b>9164</b>		<b>ALMAGUIN ROAD SUPERINTENDENTS ASSOCIATION, P.O. BOX 404, SOUTH RIVER, ON, P0A 1X0</b>							
2019 MEMBERSHIP	04/08/19	MEMBERSHIP	01/08/19	\$160.00	\$160.00	10-20-63040	TRAINING &	\$0.00	(\$548.19)
<b>Total PUBLIC WORKS</b>									
<b>\$8,027.65</b>									
<b>ENVIRONMENT</b>									
<b>8806</b>		<b>JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1</b>							
520241	04/09/19	FUEL FOR GARBAGE TRUCK	04/09/19	\$198.90	\$198.90	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$5,755.56)
520656	04/09/19	FUEL FOR GARBAGE TRUCK	04/09/19	\$144.19	\$144.19	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$5,755.56)
<b>8946</b>		<b>R&amp;D RECYCLING, 1926 Hwy 17 WEST, NORTH BAY, ON, P1B 8G5</b>							
136133	04/09/19	MONTHLY RECYCLING CONTRACT	04/09/19	\$5,796.15	\$5,796.15	10-25-64940	RECYCLING PROGRAM	\$0.00	(\$11,574.70)
<b>Total ENVIRONMENT</b>									
<b>\$6,139.24</b>									
<b>WATER</b>									
<b>8751</b>		<b>EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN, ON, P0H 1Z0</b>							
3708	04/09/19	WATER MAIN REPAIR VALLEY VIEW	04/09/19	\$4,078.03	\$4,078.03	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$2,264.93)

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**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3								
200003755079 419	04/09/19	WATER PUMPHOUSE-MAT/SUPPLIES HYDRO	04/09/19	\$1,238.66	\$1,238.66	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$21,975.76)
					\$1,238.66				
8907	111927	ONTARIO CLEAN WATER AGENCY, WATER PARK PLACE, 1 YONGE STREET, SUITE 1700, TORONTO, ON, M5E 1E5	04/08/19	\$8,278.00	\$8,278.00	10-30-64720	WATER-OCWA	\$0.00	(\$38,519.64)
					\$8,278.00				
					\$13,594.69				
<b>Total WATER</b>									
<b>SEWER</b>									
8907	111927	ONTARIO CLEAN WATER AGENCY, WATER PARK PLACE, 1 YONGE STREET, SUITE 1700, TORONTO, ON, M5E 1E5	04/08/19	\$5,336.00	\$5,336.00	10-40-64120	SEWERS-OCWA	\$0.00	(\$16,008.00)
					\$5,336.00				
					\$5,336.00				
<b>Total SEWER</b>									
<b>BUILDING DEPARTMENT</b>									
8975	MAR19MM	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	03/31/19	\$11.29	\$11.29	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$1,002.74)
	MAR19MM2	03/29/19 OSHELLS - OBA BUSINESS MEETING	03/31/19	\$152.64	\$152.64	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$1,002.74)
	MAR19KH2	03/29/19 OBOA - LEADERSHIP DAY - MM COURSE	03/31/19	\$55.00	\$55.00	10-45-62715	CBO/BY-LAW/PROP STD	\$0.00	(\$118.04)
		03/29/19 GARLANDS - MUN VEHICLE GAS	03/31/19						
					\$218.93				
9684	APRIL 9 2019	MARK MARTIN, RR # 1, HWY 534 # 5046, NIPISSING, ON, POH 1W0	04/09/19	\$75.00	\$75.00	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$1,002.74)
	MARCH 2019	04/09/19 OBOA LEADERSHIP TRAINING	04/09/19	\$94.64	\$94.64	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$1,002.74)
		04/09/19 CELL PHONE FOR MARCH	04/09/19						
					\$169.64				
					\$388.57				
<b>Total BUILDING DEPARTMENT</b>									
<b>PROTECTION TO PERSONS &amp; PROPERTY</b>									
8700	55120	CEDAR SIGNS, R.R.#6, CLYDE ROAD, CAMBRIDGE, ON, N1R 5S7	04/09/19	\$75.45	\$75.45	10-50-62580	BY-LAW ENFORCEMENT	\$0.00	(\$1,770.33)
	55134	04/09/19 NO SMOKING SIGNS	04/09/19	\$29.96	\$29.96	10-50-62580	BY-LAW ENFORCEMENT	\$0.00	(\$1,770.33)
		04/09/19 FREIGHT FOR NO SMOKING SIGNS	04/09/19						
					\$105.41				
8831	150942	MARK FORTH, 80 LINDQUIST LINE, POWASSAN, ON, POH 1Z0	04/09/19	\$50.00	\$50.00	10-50-62720	HEALTH & SAFETY	\$0.00	\$0.00
		04/09/19 INSTALL AED	04/09/19						
					\$50.00				
8975	MAR19BM	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	03/29/19	\$91.94	\$91.94	10-50-62580	BY-LAW ENFORCEMENT	\$0.00	(\$1,770.33)
		03/29/19 FRONTLINE OUTFITTERS - CLOTHING - BM	03/31/19						
					\$91.94				
					\$91.94				
					\$247.35				
<b>Total PROTECTION TO PERSONS &amp; PROPERTY</b>									
<b>RECREATION</b>									

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8792	04/09/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	04/09/19	\$140.47	\$140.47	10-55-67010	PARKS-MAT/SUPPLIES	\$0.00	(\$866.42)
20097470823 419	04/09/19	PARKS-MAT/SUPPLIES HYDRO	04/09/19	\$72.87	\$72.87	10-55-67110	POOL-MATERIAL &	\$0.00	(\$509.92)
200087941884 419	04/09/19	POOL-MATERIAL & SUPPLIES HYDRO	04/09/19	\$213.34	\$213.34				
8975	03/29/19	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	03/31/19	\$405.00	\$405.00	10-55-67510	RECREATION-GAP/SMILE	\$0.00	(\$4,617.62)
MAR19MH2		WALMART - LAPTOP							
10035	04/09/19	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3	04/09/19	\$179.54	\$179.54	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$1,311.97)
7951	04/09/19	FIRE EXTINGUISHER INSPECTION	04/09/19	\$179.54	\$179.54				

**Total RECREATION**

**HISTORICAL & CULTURE**

8792	04/09/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	04/09/19	\$433.35	\$433.35	10-65-67680	POWASSAN LEGION	\$0.00	(\$12,952.77)
200204347544 419	04/09/19	POWASSAN LEGION EXPENSE	04/09/19	\$433.35	\$433.35				
9059	04/08/19	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	04/08/19	\$64.01	\$64.01	10-65-66030	TROUT CREEK SENIOR	\$0.00	(\$148.37)
7057235606 419	04/08/19	PHONE BILL TROUT CREEK SENIOR FRIENDSHIP HALL	04/08/19	\$64.01	\$64.01				

**Total HISTORICAL & CULTURE**

**PLANNING & DEVELOPMENT**

9769	04/09/19	MUNICIPAL PLANNING SERVICES, 18 TAYLOR DRIVE, BARRIE, ON, L4N 8K7	04/09/19	\$468.10	\$468.10	10-70-68005	PLANNING	\$0.00	(\$3,398.79)
3665	04/09/19	GRACE HOUSE ZBA/LAND SWAP	04/09/19	\$162.82	\$162.82	10-70-68005	PLANNING	\$0.00	(\$3,398.79)
3666	04/09/19	ZB YURT RENTALS	04/09/19	\$61.06	\$61.06	10-70-68005	PLANNING	\$0.00	(\$3,398.79)
3667	04/09/19	EIDES SITE PLAN ZBA	04/09/19	\$122.11	\$122.11	10-70-68005	PLANNING	\$0.00	(\$3,398.79)
3668	04/09/19	TC NURSING HOME SEVERANCE	04/09/19	\$1,541.66	\$1,541.66	10-70-68005	PLANNING	\$0.00	(\$3,398.79)
3669	04/09/19	OFFICIAL PLAN EDIT TO SCHEDULES A,B AND C04/09/19	04/09/19	\$1,541.66	\$1,541.66				
3670	04/09/19	HUGHES ZBA OAKWOOD	04/09/19	\$264.58	\$264.58	10-70-68005	PLANNING	\$0.00	(\$3,398.79)
				<b>\$2,620.33</b>	<b>\$2,620.33</b>				

**Total PLANNING & DEVELOPMENT**

**TROUT CREEK COMMUNITY CENTRE**

8792	04/08/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	04/08/19	\$2,613.64	\$2,613.64	10-75-61610	HYDRO	\$0.00	(\$7,503.51)
200116322165 419	04/08/19	HYDRO	04/08/19	\$2,613.64	\$2,613.64				
8862	04/09/19	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY, ON, P1B 8Z4	04/09/19	\$12.21	\$12.21	10-75-61800	SUPPLIES	\$0.00	(\$1,513.28)
826583	04/09/19	PROPANE	04/09/19	\$12.21	\$12.21				
8890	04/09/19	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	04/09/19	\$13.80	\$13.80	10-75-61820	MAINTENANCE	\$0.00	(\$4,852.54)
97866	04/09/19	MAT RENTALS	04/09/19	\$13.80	\$13.80				

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**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8975	03/29/19	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	03/31/19	\$19.85	\$19.85	10-75-61830	CARNIVAL	\$0.00	(\$7,199.34)
MAR19EZ	03/29/19	IDA - TCCC CARNIVAL	03/31/19	\$1,630.54	\$1,630.54	10-75-61830	CARNIVAL	\$0.00	(\$7,199.34)
MAR19EZ2	03/29/19	LCBO - TCCC CARNIVAL	03/31/19	(\$1,007.75)	(\$1,007.75)	10-75-61830	CARNIVAL	\$0.00	(\$7,199.34)
MAR19EZ3	03/29/19	LCBO - RETURNS -CARNIVAL			\$642.64				
9059	04/09/19	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	04/09/19	\$62.40	\$62.40	10-75-61550	TELEPHONE & FAX	\$0.00	(\$422.77)
7057235372 419	04/09/19	TELEPHONE & FAX			\$62.40				
10071	04/09/19	MARTA BERNARD, . . . SECURITY	04/09/19	\$110.00	\$110.00	10-75-61840	SOCIALS	\$0.00	\$0.00
10143	04/09/19	Black & McDonald Ltd, 328 Green Rd, Stoney Creek, ON, L8E 2B2	04/09/19	\$228.71	\$228.71	10-75-61820	MAINTENANCE	\$0.00	(\$4,852.54)
43-979209	04/09/19	COMPREEOR REPAIRS AND TESTING			\$228.71				
<b>Total TROUT CREEK COMMUNITY CENTRE</b>									
<b>SPORTSPLEX</b>									
8728	04/09/19	D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY, ON, P1B 4A6	04/09/19	\$249.44	\$249.44	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$1,921.37)
6221	04/09/19	PAPER TOWELS AND FLOOR CLEANER			\$249.44				
8792	04/09/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	04/09/19	\$174.13	\$174.13	10-80-61610	HYDRO	\$0.00	(\$29,438.18)
20097443945 419	04/09/19	HYDRO			\$174.13				
8862	04/09/19	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY, ON, P1B 8Z4	04/09/19	\$27.05	\$27.05	10-80-61930	ZAMBONI-REPAIRS &	\$0.00	(\$1,101.83)
827230	04/09/19	PROPANE REFILL			\$27.05				
8880	04/09/19	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	04/09/19	\$75.88	\$75.88	10-80-61970	MAT RENTALS	\$0.00	(\$172.40)
97850	04/09/19	MAT RENTAL			\$75.88				
8975	03/29/19	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	03/31/19	\$35.99	\$35.99	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$1,921.37)
MAR19MH	03/29/19	AMAZON - BAKEWARE SET	03/31/19	\$26.60	\$26.60	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$1,921.37)
MAR19MH2	03/29/19	WALMART - SUGAR BOWL & TEAPOT	03/31/19	\$168.00	\$168.00	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$1,921.37)
MAR19MH3	03/29/19	AMAZON - COFFEE MAKER	03/31/19	\$430.88	\$430.88	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,810.63)
MAR19KE	03/29/19	LCBO - BAR	03/31/19	\$265.10	\$265.10	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,810.63)
MAR19KE2	03/29/19	LCBO - BAR	03/31/19	\$24.00	\$24.00	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,810.63)
MAR19KE3	03/29/19	KWIK WAY - BAR - ICE	03/31/19	\$8.93	\$8.93	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,810.63)
MAR19KE4	03/29/19	WALMART - WINE GLASSES - BAR	03/31/19	\$19.99	\$19.99	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,810.63)
MAR19LM	03/29/19	AMAZON - CUPS - BAR	03/31/19	\$214.52	\$214.52	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,810.63)
MAR19MH4	03/29/19	NEW ONT BREWING - BAR	03/31/19	\$199.81	\$199.81	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,810.63)
MAR19MH5	03/29/19	MUSKOKA BREWERY - BAR	03/31/19	\$56.55	\$56.55	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,810.63)
MAR19MH6	03/29/19	NEW ONT BREWING - BAR			\$56.55				
9653	04/08/19	PURDON'S HEATING & ELECTRICAL INC, 487 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0	04/08/19	\$4,471.42	\$4,471.42	10-80-61940	EQUIPMENT-REPAIRS &	\$0.00	(\$632.78)
172250	04/08/19	VENT REPAIRS			\$4,471.42				
17221	04/08/19	VENT REPAIRS BLEACHERS			\$91.58				(\$12,867.00)
<b>\$4,563.00</b>									

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9758	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9									
845520060017196	04/08/19 OFFICE EXPENSES SATELLITE TV	04/08/19		\$54.62	\$54.62		10-80-61555	OFFICE EXPENSES	\$0.00	(\$1,219.93)
10311	ASTORVILLE PLUMBING, HEATING, 411 ASTORVILLE ROAD, ASTORVILLE, ON,									
9666	04/09/19 FUSES	04/09/19		\$30.38	\$30.38		10-80-61950	BUILDING REPAIRS &	\$0.00	(\$12,867.00)
					\$30.38					
					\$6,624.87					

**Total SPORTSPLEX**

**Total Bills To Pay: \$104,783.17**

Recreation Schedule, RECYCLING SCHEDULE, Holidays in Canada, Powassan Community Events, Powassan Events

Sun	Mon	Tue	Wed	Thu	Fri	Sat
7	8	9	10	11	12	13
						Food Fest @ Gym
14	15	16	17	18	19	20
	SOUTH HIMSWORTH RECYCLING 7pm - Fire Department	6pm - PUBLIC WORKS 7pm - Council @ 250 Clark St. 7pm - Darts & Social Night @			Good Friday landfill closed Office Closed POWASSAN RECYCLING	Easter Egg Hunt
21	22	23	24	25	26	27
Easter Sunday	Easter Monday (regional holiday) landfill closed Office Closed St. George's Day (Newfoundland) TROUT CREEK RECYCLING @	7pm - Darts & Social Night @	5:30pm - NBWCA			MAPLE SYRUP FESTIVAL
28	29	30	1	2	3	4
SAP RUN	SOUTH HIMSWORTH RECYCLING	7pm - Darts & Social Night @	6pm - Bearfest 7pm - RECREATION COMMITTEE		POWASSAN RECYCLING Trivia Night	

Apr. 16/19 . 16.1



Recreation Schedule, RECYCLING SCHEDULE, Holidays in Canada, Powassan Community Events, Powassan Events

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28 SAP RUN	29 SOUTH HIMSWORTH RECYCLING	7pm - Darts & Social Night @	6pm - Beerfest 7pm - RECREATION COMMITTEE		3 POWASSAN RECYCLING THIRTE NIGHT	4
5 TROUT CREEK RECYCLING @ 7pm - Fire Department	6 TROUT CREEK RECYCLING @ 7pm - Council 7pm - Darts & Social Night @	7pm - Council 7pm - Darts & Social Night @	7pm - TCCCB @ TCCC	8pm - Family Peer Support	10 1:30pm - Mother's Day Tea with	11
12 Mother's Day	13 SOUTH HIMSWORTH RECYCLING	7pm - Darts & Social Night @		4:30pm - Planning Board	17 POWASSAN RECYCLING	18 Community Yard Sale Farmers' Market Opening Day
19 National Patriots' Day (Quebec) Victoria Day (regional holiday) 7pm - Fire Department	20 TROUT CREEK RECYCLING @ 6pm - Public Works 6pm - PUBLIC WORKS 7pm - Council @ 250 Clark St, 7pm - Darts & Social Night @		5:30pm - NBMCA		24 Annex Day	25
26 Gun Show - Sportsplex	27 SOUTH HIMSWORTH RECYCLING	7pm - Darts & Social Night @			31 POWASSAN RECYCLING	1